आरोह तमसो ज्योति

GOVT. COLLEGE SHIMLA

आरोह तमसो ज्योति

CENTRE OF EXCELLENCE GOVERNMENT COLLEGE SANJAULI DISTT. SHIMLA (H.P.)

Rs. 50/-

PROSPECTUS

2025-26

📞 0177-2640332   ✉ principalsanjauli@gmail.com   ☎ 0177-2640332

gcsanjauli.edu.in

ADMISSION SCHEDULE FOR 2025-26

For 1st Year/1st Semester Students

Submission of Admission Forms	01st June - 19th June, 2025
Pre-Admisson counseling of students	13th June - 19th June, 2025
Display of 1st Merit List(UG 1st year students)	20th June up to 05:00 PM 2025

Admission counselling of students on offline mode - 19th-23rd June 2025
(It is compulsory for parents to attend the counselling)

The candidates applying for Sports and Cultural quota should deposit the hard copy of the admission form along with the supporting documents on or before 17th June 2025 in the Department of Physical Education.

Objections pertaining to the merit list must reach college office by 12:00 Noon, 20th June, 2025

Display of 1st Merit list	20th June, 2025 at 05:00 PM
Display of 2nd Merit list	24th June, 2025 at 03:00 PM

For B.A./B. Sc/B. Com 2nd & 3rd Year, B.Voc. 3rd & 5th Sem On Roll On Basis (Migrating Students)

Submission of Admission Form	01st June to 19th June, 2025
Display of Merit List	24th June, 2025

ELIGIBILITY CONDITIONS

B.A., B.Sc, B.Com-Ist year: Passed 10+2 with 55% marks in aggregate (General Category)
     Passed 10+2 with 50% marks in aggregate (SC/ST Category)

B.A/B.Sc./B.Com-2 & 3 year: 50% marks in previous class

1. The admission shall be made purely on the basis of merit as per allocation of seats in each class or subject - combination.
2. Admission shall NOT be given to a student with compartment in 10+2
3. Any student seeking admission to B.A. 1st Year with Mathematics as one of the subject of study, must have Mathematics as subject at 10+2 level and must have secured minimum of 45% marks in this subject.

RELAXATION FOR SC/ST STUDENTS

1. Relaxation of three years of age for determination of upper age limit for admission to SC/ST shall be given.
2. The students belonging to SC/ST will be given 5% relaxation of marks for admission purpose i.e. minimum 50% marks in aggregate in 10+2 are required.

DATE(S) FOR DEPOSITING FEE

Fresh Admission	B.A./ B.Sc./B.Com.-1st year	21th to 23th June, 2025
	B. Voc Semester-1	21th to 23th June, 2025
	1st waiting list	25th to 27th June, 2025
Roll On Admission	B.A/B. Sc/B.Com 2nd & 3rd Year, B.Voc. 3rd & 5th Sem (Without late fees)	12th to 23th June, 2025
Migrated Students	B.A./B. Sc/B. Com 2nd & 3rd Year, B.Voc. 3rd & 5th Sem	25th to 27th June, 2025

Students are strictly required to deposit the college fee on prescribed date and time as mentioned above; failing which his/her admission shall stand cancelled automatically and subsequently there will be no claim for admission in any form whatsoever..

Orientation of First year students (new students): 28th & 30th June, 2025
Regular teaching will start from 1st July, 2025 to 15th March 2026

About The Institution

Cradled in the lap of Nature and housed in a marvellous heritage building of the British Victorian style, Centre of Excellence, Government College Sanjauli has been providing an academically challenging and intellectually stimulating environment to its learners since

1969. It beckons all with its motto of **"आरोह तमसो ज्योतत:"**- Let's take a step from darkness to light; from ignorance to knowledge. The heritage institution originating from a rich legacy stands tall with its promise of value-oriented education in today's competitive world.

Nestled amidst lush green Cedars and mighty Oaks the charm of the edifice is sufficient to command rapt attention and attraction by the pedestrians walking on the road past its hallowed gate. A huge playground invitingly greets the arrival of the students in the campus. The main building facing the playground houses the Administrative Block and Computer Laboratories, reminding one of the days of yore, when the jungle of concrete buildings had not defaced the 'Queen of Hills'. The college was constructed way back in April 1869 by Harriet Christina Tytler as an institution for industrial orphanage under the name of *Himalayan Christina Orphanage* and named as North Stoneham. Later in 1872, the same institution was reconstituted as the *Mayo Industrial School* for female orphans and other girls of European extraction. However, later it was rebuilt and opened for use on March 1, 1905 during the Lieutenant-Governorship of Sir Charles Rivoz, K.C.S.I. and the Episcopate of the Reverend George Alfred Lefroy, D.D., the third Bishop of Lahore. The structure was

designed by A. Gaddock Esq. and was constructed by Messer Rivertt and Sons. After independence, this institution was converted into a B. Ed / B.T. College for girls affiliated to Punjab University till it attained its present status of a government college. The college enjoys the distinct position of not only being the first Degree College to have been set up in Shimla in 1969, but also the first College to have been conferred with the status of 'Centre of Excellence' by the government of Himachal Pradesh in 2006. In its endless pursuit of achieving excellence in all walks of life this college successfully implemented the Star College Scheme of the Department of Bio-Technology (DBT), Ministry of Science and Technology, Govt. of India in session 2022-23. The college received financial aid to improve science infrastructure to promote teaching, research and innovation. The College was accredited with "**A+**" grade by the NAAC in November 2023 for all its efforts. The college added another feather to its already decorated cap by signing Memorandum of Understanding (MoU) with various institutes i.e. Shoolini University, HAFRI and Meander Software Private Limited to promote research and innovation.

The college provides quality education in three streams— Arts, Sciences & Commerce. Besides, other undergraduate programmes like B.C.A. and B.B.A., PG programmes such as MA in English, Hindi, Public Administration, & Economics and P.G.D.C.A. are also being offered. The College also offers vocational degree in Retail Management and Hospitality & Tourism (B.Voc.) to students to expand their scope of employability. To ensure academic quality, there are limited seats available in each course and selection is purely on the basis of merit. Admission is on roll-on basis for students seeking admission to second and third year. The committed and proficient teaching and non-teaching staff facilitate the learners by motivating them to constantly challenge themselves in academic and extra-curricular activities throughout the year. The objective is not only to secure academic excellence but also to transform the students into good human beings. The youth festivals and other competitive activities and events like quiz, debate, dramatics, dance and music concerts allow the students to experience not only the excitement and festivities of the occasion but also provide them space to imbibe and inculcate healthy social and cross-cultural interactions. The college has more than adequate infrastructure for sports providing ample opportunities for mental, physical and social development along with career prospects. The various Subject Societies are the training ground for nurturing talent amongst the students and to enhance the academic and social experiences. To accommodate students from far flung areas of the state, the College has hostel facilities for the male students. It has the capacity to house 144 students.

May we rise from darkness to light

To make the College a benchmark of quality education, applying innovative approaches of teaching and learning, empowering students to discover their full potential academically and socially.

To nurture intellectual excellence and social leadership amongst the educators and learners, in order to outshine in the increasingly competitive globalized world.

From the Principal's Desk

Dear Students

It gives me an immense pleasure to welcome you to Government Degree College, Sanjauli, Shimla, a Center of Excellence committed to nurturing intellect, creativity, and character. As we prepare for the academic session 2025-26, I extend my heartfelt greetings to both our returning students as well as those joining us for the first time. Our college stands as a beacon of quality education, fostering an environment where academic rigour meets holistic development. With a dedicated faculty, state-of- the-art facilities, and a vibrant campus life, we strive to empower you with knowledge, critical thinking, and ethical values that will shape your future.

The prospectus for 2025-26 reflects our commitment to excellence, offering diverse academic programs, skill-enhancing workshops, and extracurricular opportunities designed to unlock your full potential.

At our prestigious institution, we believe that education transcends textbooks. Education is a process of cultivating curiosity, resilience, and a sense of responsibility towards society. Whether through research, sports, cultural activities, or community service, we encourage you to explore, innovate, and lead with integrity. As a principal of this institution, my vision is to create an inclusive and inspiring learning space where every student thrives. I urge you to set ambitious goals, embrace challenges, and make the most of the resources available. Remember, your journey here is not just about earning a degree but about becoming thoughtful, capable, and compassionate individuals.
Let us embark on this academic year with enthusiasm and determination. Together, we shall uphold the legacy of excellence that defines our institution. Wishing you a successful and fulfilling session ahead!

Prof Bharti Bhagra

MEET YOUR TEACHERS

HUMANITIES & SOCIAL SCIENCE

Department of English
1. Mr. Deepak Kaprate (Assoc. Prof.)
2. Dr. Himani Saxena (Assoc. Prof.)
3. Dr. Shiwani Khatri (Assoc. Prof.)
4. Dr. Harsh Vardhan Khimta (Asstt. Prof.)
5. Mrs. Anupama Chaudhery (Asstt. Prof.)
6. Dr. Aditya Singh Dulta
7. Dr. Harsh Bhardwaj
8. (Vacant)

Department of Hindi
1. Dr. Dinesh Kumari Negi (Asstt. Prof.)
2. Mr. Sat Paul (Asstt. Prof.)
3. Mr. Arun Kumar (Asstt. Prof.)

Department of Economics
1. Dr. Madan Shandil (Assoc. Prof.)
2. Mrs. Kreety Thakur (Asstt. Prof)
3. (Vacant)

Department of Sanskrit
1. Dr. Rakesh Sharma (Assoc. Prof.)

Department of Public Administration
1. Dr. Saroj Devi (Asstt. Prof.)
2. (Vacant)

Department of Mathematics
1. Dr. Girish Kapoor (Asstt. Prof.)
2. Dr. Anjana Sharma (Asstt. Prof.)
3. Dr. Poonam Sharma (Asstt. Prof.)

Department of Geography
1. Mrs. Mona Sharma (Asstt. Prof.)
2. Dr. Adarsh Sharma (Asstt. Prof.)
3. (Vacant)

Department of Philosophy
1. Dr. Poonama Verma (Asstt. Prof.)

Department of Music
1. Dr. Vinod Kumar (Asstt. Prof.)
2. Dr. O.P. Kaul (Asstt. Prof.)

Department of History
1. Mr. Vikram Bhardwaj (Assoc. Prof.)
2. Mr. Chander Verma (Asstt. Prof.)
3. (Vacant)

Department of Political Science
1. Dr. Poonam Chandel (Asstt. Prof.)
2. Mr. Abhishek Thakur (Asstt. Prof.)

Department of Physical Educationp
1. Mr. Satish Sharma (Asstt. Prof.)

Department of Psychology
1. Mr. Akshay Azad (Asstt. Prof.)

Department of Sociology
1. Mr. Prashant Thakur (Asstt. Prof.)
2. Dr. Ravinder Kumar (Asstt. Prof.)
3. (Vacant)

Department of J&MC
1. Mr. Sandesh Kumar (Asstt. Prof.)

Department of Environment
1. Mr. Lakhbeer Singh (Asstt. Prof.)

FACULTY OF COMMERCE
1. Dr. Rajender Singh (Asstt. Prof.)
2. Mr. Anupam Verma (Asstt. Prof.)
3. Dr. Reena Thakur (Asstt. Prof.)

FACULTY OF SCIENCE

Department of Botany
1. Mrs. Deepti Gupta (Asstt. Prof.)
2. Dr. Sushil Sharma (Asstt. Prof.)
3. Dr. Shikha Chandel (Asstt. Prof.)

Department of Chemistry
1. Mrs. Shalu Chauhan (Asstt. Prof.)
2. Mrs. Rita Chandel (Asstt. Prof.)
3. Dr. Yogesh Sood (Asstt. Prof.)
4. (Vacant)

Department of Physics
1. Dr. Kirti Singha (Asstt. Prof.)
2. Mr. Narender Singh (Asstt. Prof.)
3. (Vacant)

Department of Zoology
1. Dr. Minakshi Sharma (Assoc. Prof.)
2. Dr. Shweta Sharma (Asstt. Prof.)
3. Ms. Sarla Thakur (Asstt. Prof.)

Department of Geology
1. Dr. Laxmi Versain (Asstt. Prof.)

Department of Computer Science
1. Mr. Surinder Chauhan (Asstt. Prof.)

FACULTY OF BCA
1. Mr. Muneet Lakhanpal
2. Mrs. Pratiksha Chauhan
3. Mrs. Priyanka Chauhan
4. Mrs. Sheetal Chauhan
5. Mr. Ashok Kumar

FACULTY OF B.VOC
1. Mr. Pankaj Verma
2. Mr. Suraj Jamalta
3. Mrs. Uma Kanwar
4. Mrs. Surbhi Sharma
5. Mr. Umesh Singh Rana
6. Mrs. Pinky

FACULTY OF BBA
1. Dr. Razal Panta
2. Ms. Sakshi
3. Ms. Komal Sharma
4. Mrs. Anita

LIBRARY
1. Librarian (Vacant)
2. Sh. Manoj Kumar Sharma (Asstt. Lib.)

OFFICE AND SUPPORT STAFF

ADMINISTRATIVE STAFF

1. Superintendent G-I (Vacant)
2. Sh. Anil Kumar Chauhan, SuperintendentG-II
3. Sh. Amar Chand, Senior Assistant
4. Mrs. Vidushi, JOA (IT)
5. Mr. Mukul Jistu, JOA-IT
6. Anchal, JOA-IT
7. Ajay Kumar, JOA-IT

LABORATORY STAFF

1. Sh. Hem Chand Sharma, Senior Lecturer Assistant
2. Sh. Managat Ram Dhanta, Senior Lecturer Assistant
3. Sh. Rajender Singh, Senior Lecturer Assistant
4. Smt. Sunita Thakur, Junior Lecturer Assistant
5. Sh. Laj Pat Rai, Laboratory Attendant
6. Sh. Gulab Singh Negi, Laboratory Attendant
7. Sh. Varinder Singh, Laboratory Attendant
8. Smt. Meena Sharma, Laboratory Attendant
9. Mrs. Giano Devi, Laboratory Attendant
10. Mr. Dev Dutt, Laboratory Attendant
11. Mr. Parmod Kumar

CLASS-IV

1. Sh. Raj Kumar, Peon-cum-Chowkidar (Class-IV)
2. Smt. Parkashvati, Peon-cum-Chowkidar (Class-IV)
3. Smt. Kanta Devi, Peon-cum-Chowkidar (Class-IV)
4. Smt. Kanta, Peon-cum-Chowkidar (Class-IV)
5. Sh. Suresh Kumar, Peon-cum-Chowkidar (Class-IV)
6. Smt. Leelavati, Peon-cum-Chowkidar (Class-IV)
7. Ms. Ambita, Peon-cum-Chowkidar (Class-IV)
8. Smt. Dolma Devi, Peon-cum-Chowkidar (Class-IV)
9. Sh. Ashok Kumar, Peon-cum-Chowkidar (Class-IV)
10. Smt. Babbu Devi, Peon-cum-Chowkidar (Class-IV)
11. Smt. Santoshi Devi, Peon-cum-Chowkidar (Class-IV)

BCA, PGDCA & PTA STAFF

1. Mr. Sanjeev Meghta, System Analyst
2. Mr. Praveen Jogta, Clerk
3. Mr. Rohit Verma, Lab. Assistant
4. Mr. Kapil Dev, Library Bearer
5. Mr. Abhishek Thakur, Peon
6. Mr. Som Dev Sharma, Mali
7. Mr. Rakesh Kumar, Sweeper (Hostel)
8. Mrs. Bhimlesh, Sweeper
9. Mr. Chhote Lal
10. Smt. Pinky
11. Smt. Sangeeta
12. Smt. Komal
13. Mr. Suresh Sharma (Hostel)

B.VOC LAB. STAFF

1. Mr. Sanjeev Kumar (MIS)
2. Mrs. Anuradha Kumari (Lab. Asstt.)
3. Miss. Meenakshi Verma (Lab. Asstt)

NUMBER OF SEATS IN EACH FACULTY

1. B.A. 1st Year   :   660
2. B. Com 1st Year   :   90
3. B.Sc. 1st Year
    (i) B.Sc. Life Sciences: Botany, Zoology and Chemistry   :   140
    (ii) B.Sc. Physical Sciences: Physics, Mathematics and
         Chemistry/Geology/Computer Science   :   140
4. B.Voc.:
    i) Retail Management   :   40
    ii) Tourism & Hospitality   :   40

ELIGIBILITY

i) First Year

As per the ordinance of Centre of Excellence and H.P. University Shimla, a candidate must have passed 10+2 with 55% marks (aggregate). A relaxation of 5% in marks is admissible to the candidates who belong to the SC/ST category.

Note: The College is governed by the rules and regulations of HP University and Directorate of Higher Education. Admission will be governed by NEP 2020, once the Govt. of Himachal Pradesh and the Himachal Pradesh University implement the policy.

ii) Second Year / Third year

a) The student shall have to secure a minimum of 50% marks (aggregate) in the annual examination of the previous classes.
b) Students applying from other institutions recognized by Himachal Pradesh University shall have to attain a minimum of 55% marks (aggregate) in +2 and a minimum of 50% marks (aggregate) in the annual examination of previous classes i.e. 1st /2nd Year.
c) Migration of students from other colleges would be allowed as per affiliating University rules and regulations. However, it would be purely, **subject to the availability of the vacancy** in the concerned subject/class.
d) Admission to second- and third-year courses would be confirmed only when the applicant submits the fee. Mere filling up of the admission forms may not warranty the admission.

Note: The College reserves the right to deny admission/ rusticate students who indulge in acts of violence/ indiscipline or in general vitiate the academic atmosphere of the college.

AGE LIMIT

Maximum age limit for admission to B.A./B.Sc./B.Com. courses is 23 years for male candidates who belong to the general category and 25 years for girls as on 1st July 2025. A relaxation of 3 years is applicable to candidates belonging to SC/ ST category. The Vice Chancellor of HPU may permit age relaxation up to the maximum limit of 3 months.

MODE OF SELECTION

Admission to B.A./ B.Sc./ B.Com./ B.Voc. Courses will be allowed on the basis of merit of the qualifying examination. As per H.P. University rules, 75% seats will be allotted to the candidates who have passed their 10+2 examination from the schools situated in H.P. The remaining 25% of seats will be filled on all India bases. Other reservation rules of H.P. University shall also be applicable.

ROSTER TO BE FOLLOWED FOR ADMISSION

Our institution follows the reservation policy of H.P. Government and H.P. University in admissions. The following reservations are available, which are filled according to the reservation roaster devised by H.P. University:

Schedule Caste (SC)	: 15%	Schedule Tribe (ST)	: 7.5%
Sports (SP)	: 5%	Cultural Activities (CUL)	: 5%
Persons with disability (PC)	: 5%	Economic Weaker Section (EWS)	: 10%

These reservations will be applicable to-
- Those who have passed their qualifying examination from H.P. Board of School Education or from any other Schools located within territorial Jurisdiction of Himachal Pradesh or Bonafide resident of Himachal Pradesh.
- Sports and cultural seats will be allotted to those events which are recognized by HPU sports and co-curricular council.
- The final decision under sports and cultural quota will be with the respective committees constituted for the same. For reservation the following roster will be followed:

120 POINTS RESERVATION ROSTER FOR ADMISSION					
1 EWS	21 PC	41 ST	61 CUL	81 CUL	101
2	22 EWS	42 PC	62 PC	82 PC	102
3	23	43 EWS	63	83	103
4	24	44	64 EWS	84	104
5	25	45	65 SC	85 SC	105 EWS
6	26 SC	46 SC	66	86	106 SC
7 SC	27 ST	47	67 ST	87	107 ST
8	28	48	68	88 EWS	108
9	29	49	69	89	109
10	30	50	70	90	110
11 EWS	31	51	71	91 SC	111
12 SC	32 EWS	52 SC	72 SC	92	112
13 ST	33 SC	53 ST	73	93 ST	113 SC
14	34	54 EWS	74	94	114
15	35	55	75 EWS	95	115 EWS
16	36	56	76	96 EWS	116 PC
17	37	57	77	97 SC	117 SP
18 SC	38 CUL	58	78 SC	98 CUL	118 CUL
19 SP	39 SC	59 SC	79 SP	99 SP	119S C
20CUL	40 SP	60 SP	80 ST	100 PC	120 ST

Note:

- ❖ *05 seats for B.A., 02 for BSc (01 each for Life Sciences and Physical Sciences), 01 for B.Com. and 02 for B.Voc. are reserved over and above the allotted seats for single girl child.*
- ❖ *The candidates applying for Sports and Cultural quota should deposit the hard copy   of the admission form along with the supporting documents on or before 17th June 2025 in Department of Physical Education.*

Choice Based Credit System (CBCS)

List of Undergraduate Programmes to be covered under CBCS as per the U.G.C. Template.

BACHELOR COURSES UNDER CBCS:

1. **B. Sc. Physical Sciences: (Physics, Mathematics and Chemistry/Geology/ Computer Science.)**
2. **B. Sc. Life Sciences: (Botany, Zoology and Chemistry/Geology.)**
3. **B.A.**
4. **B.Com.**
5. **B. Voc.**

Outline of Choice Based Credit System:

1. **Core Course:** 4 Discipline Specific Core Courses (DSC) (2 per subject) and 2 Courses of English and Hindi/ Sanskrit in B.A./ B.Com.). The papers under this category are going to be taught uniformly across all universities with 30% deviation proposed in the draft. The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that each institution/ university adheres to common minimum standards. Also, the courses designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

   2.1 **Discipline Specific Elective (DSE) Course:** (2 each for regular courses): Elective courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

   2.2 **Generic Elective (GE) Course:** (2 each for B.A. /B. Com. regular courses): An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

   P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement; i. Environmental Science and ii. English/Hindi/MIL Communication. These are mandatory for all disciplines. SEC courses are value-based and/ or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

   3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/ Hindi Communication/ MIL Communication.

   3.2 Skill Enhancement Courses (SEC): (4 for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab /hands-on/ training/ field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

   3.3 Practical/tutorials (One each with every core and discipline/generic specific elective paper): The list of practical provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

CREDIT SCHEME

1. An Undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core courses each in two disciplines of choice, 2 core courses each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 courses each from a list of Discipline Specific Elective courses based on the two disciplines of choice selected above, respectively, and two courses from the list of Generic Electives courses.
2. An undergraduate degree in science disciplines may be awarded if a student completes 4 core courses each in three disciplines of choice, 2Ability Enhancement Compulsory Courses (AECC), minimum 4Skill Enhancement Courses (SEC)and 2 courses each from a list of Discipline Specific Elective courses based on three disciplines of choice selected above, respectively.
3. For the purpose of computation of work-load the following mechanism may be adopted:

   i)   1 Credit = 1 Theory period of one hour duration per week
   ii) 1 Credit = 1 Tutorial period of one hour duration per week
   iii) 1 Credit = 1 Practical period of two-hour duration per week

CREDIT SCHEME FOR B.SC.

Course	*Credits
	Theory+ Practical

I. Core Course (6 Credits)

(12 Courses)   12X4= 48
04 Courses from each of the
03 disciplines of choice

Core Course Practical / Tutorial*   12X2=24
(12 Practical/ Tutorials*)
04 Courses from each of the
03 Disciplines of choice

II. Elective Course (6 Credits)

(6 Courses)   6x4=24
Two courses from each discipline of choice
Including paper of interdisciplinary nature.

Elective Course Practical / Tutorials*   6 X 2=12
(6 Practical / Tutorials*)
Two Courses from each discipline of choice
including paper of interdisciplinary nature

III.   **Ability Enhancement Courses**

   1. **Ability Enhancement Compulsory Courses (AECC)**

     (2 Courses of 4 credits each)   2 X 4=8

     Environmental Science

     English/Hindi/MIL Communication
   2. **Skill Enhancement Courses (SEC)**   4 X 4=16

     (4 Courses of 4 credits each)   ─────────

                                  Total credit= 132

   *****Wherever there is practical there will be no tutorials and vice –versa**

TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. Sc.

	Core Courses (12)	Ability Enhancement compulsory courses (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (6)
1st Year	DSC- 1 A DSC- 1 B DSC- 2 A DSC- 2 B DSC- 3 A DSC-3 B	(English/Hindi/MIL Communication)/ Environmental Science Environmental Science / (English/Hindi/MIL Communication)		
2nd Year	DSC- 1 C DSC- 1 D DSC- 2 C DSC- 2 D DSC- 3 C DSC- 3 D		SEC-1 SEC-2	
3rd Year			SEC-3 SEC-4	DSE-1 A DSE-2 A DSE-3 A DSE-1 B DSE-2 B DSE-3 B

DETAILS OF CREDIT SCHEME FOR B.A. / B.COM.

Course	*Credits

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	Theory+ Practical/Tutorial
I. Core Course (6 Credits)	
(12 Courses)	12X4= 48
Two courses – English	
Two courses – Hindi/MIL	
Four courses – Discipline 1.	
Four courses – Discipline 2.	
Core Course Practical / Tutorial*	12X2=24
(12 Practical)	
II. Elective Course (6 Credits)	
(6 Courses)	6x4=24
Two courses- Discipline 1 specific	
Two courses- Discipline 2 specific	
Two courses- Inter disciplinary (GE)	
Two courses from each discipline of choice	
and two courses of interdisciplinary nature.	

Elective Course Practical / Tutorials*	6 X 2=12
(6 Practical/ Tutorials*)	
Two courses- Discipline 1 specific	
Two courses- Discipline 2 specific	
Two courses- Generic (Inter disciplinary)	

Two courses from each discipline of choice, including courses of interdisciplinary nature.

III.   Ability Enhancement Courses

1. **Ability Enhancement Compulsory Courses (AECC)**
(2 Courses of 4 credits each)   2 X 4=8
  Environmental Science
  English/Hindi/MIL Communication
2. **Skill Enhancement Courses (SEC)**   4 X 4=16
(4 Courses of 4 credits each)
                                                    _____

                                   Total credit= 132

*Wherever there is a practical there will be no tutorial and vice-versa.

TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. A. /B.Com.

	Core Courses (12)	Ability Enhancement compulsory courses (AECC)(2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (4)	Generic Elective GE (2)
1st Year	English-I Hindi/Sanskrit-I DSC-1 A DSC-1 B DSC-2 A DSC-2 B	Environmental Science English Communication			
2nd Year	English-II Hindi/Sanskrit -II DSC- 1 C DSC- 1 D DSC- 2 C DSC- 2 D		SEC-1 SEC-2		
3rd Year			SEC-3 SEC-4	DSE-1 A DSE-2 A DSE-1 B DSE-2 B	GE-1 GE-2

SUBJECT COMBINATIONS FOR B.A. ISTYear

Each student will have to opt the following eight courses in B.A./ B.Com. IstYear:

1. Core Course: English& Hindi/Sanskrit (Sanskrit is compulsory for students who have opted for Hindi as one of their DSC courses).
2. Discipline Specific Core Course – 1 (DSC-1A & DSC-1B)
3. Discipline Specific Core Course – 2(DSC-2A & DSC-2B)
4. Ability Enhancement Compulsory Course (AECC): English /MIL (Communication) and Environmental Science

The candidate may choose a combination of two subjects (DSC-1 and DSC-2) from the following list of subject combinations. **Subject allocation in Arts stream would be purely on merit basis. *Students are advised to choose subject combinations carefully. *There will be no change in the subject combination once admission has been granted to the student in that particular subject combination.*

Students will indicate their choice of subject combinations at the time of application for admission. They will be given subject combinations on the basis of merit. If they do not qualify for any of the six mentioned options, the college reserves the right to allot the next available combination.

COMB. NO.	SUBJECT COMBINATION		COMB. NO.	SUBJECT COMBINATION	
	DSC1	DSC2		DSC1	DSC2
1	ENGLISH	ECONOMICS	25	HINDI	GEOGRAPHY
2	ENGLISH	GEOGRAPHY	26	HINDI	HISTORY
3	ENGLISH	JOURNALISM	27	HINDI	JOURNALISM
4	ENGLISH	PHILOSOPHY	28	HINDI	PHILOSOPHY
5	ENGLISH	POLITICAL SCIENCE	29	HINDI	PHYSICAL EDUCATION
6	ENGLISH	PSYCHOLOGY	30	HINDI	POLITICAL SCIENCE
7	ENGLISH	PUBLIC ADMINISTRATION	31	HINDI	PUBLIC ADMINISTRATION
8	ENGLISH	SOCIOLOGY	32	HISTORY	ECONOMICS
9	ECONOMICS	ENGLISH	33	HISTORY	GEOGRAPHY
10	ECONOMICS	GEOGRAPHY	34	HISTORY	HINDI
11	ECONOMICS	HISTORY	35	HISTORY	MUSIC
12	ECONOMICS	JOURNALISM	36	HISTORY	PHILOSOPHY
13	ECONOMICS	MATHEMATICS	37	HISTORY	POLITICAL SCIENCE
14	ECONOMICS	POLITICAL SCIENCE	38	HISTORY	PUBLIC ADMINISTRATION
15	ECONOMICS	PSYCHOLOGY	39	HISTORY	SANSKRIT
16	ECONOMICS	PUBLIC ADMINISTRATION	40	HISTORY	SOCIOLOGY
17	GEOGRAPHY	ENGLISH	41	JOURNALISM	ENGLISH
18	GEOGRAPHY	ECONOMICS	42	JOURNALISM	ECONOMICS
19	GEOGRAPHY	HINDI	43	JOURNALISM	HINDI
20	GEOGRAPHY	HISTORY	44	JOURNALISM	SOCIOLOGY
21	GEOGRAPHY	MATHEMATICS	45	MATHEMATICS	ECONOMICS
22	GEOGRAPHY	PSYCHOLOGY	46	MATHEMATICS	GEOGRAPHY
23	GEOGRAPHY	SOCIOLOGY	47	MUSIC	PHILOSOPHY
24	GEOGRAPHY	SANSKRIT	48	MUSIC	HISTORY

49	MUSIC	POLITICAL SCIENCE	75	PSYCHOLOGY	PUBLIC ADMINISTRATION
50	MUSIC	PUBLIC ADMINISTRATION	76	PSYCHOLOGY	SOCIOLOGY
51	MUSIC	SANSKRIT	77	PUBLIC ADMINISTRATION	ENGLISH
52	MUSIC	SOCIOLOGY	78	PUBLIC ADMINISTRATION	ECONOMICS
53	PHILOSOPHY	ENGLISH	79	PUBLIC ADMINISTRATION	HINDI
54	PHILOSOPHY	HINDI	80	PUBLIC ADMINISTRATION	HISTORY
55	PHILOSOPHY	HISTORY	81	PUBLIC ADMINISTRATION	MUSIC
56	PHILOSOPHY	SANSKRIT	82	PUBLIC ADMINISTRATION	PHYSICAL EDUCATION
57	PHILOSOPHY	PSYCHOLOGY	83	PUBLIC ADMINISTRATION	PSYCHOLOGY
58	PHILOSOPHY	MUSIC	84	PUBLIC ADMINISTRATION	SANSKRIT
59	PHYSICAL EDUCATION	HINDI	85	PUBLIC ADMINISTRATION	SOCIOLOGY
60	PHYSICAL EDUCATION	POLITICAL SCIENCE	86	SANSKRIT	HISTORY
61	PHYSICAL EDUCATION	PUBLIC ADMINISTRATION	87	SANSKRIT	MUSIC
62	PHYSICAL EDUCATION	SOCIOLOGY	88	SANSKRIT	PHILOSOPHY
63	POLITICAL SCIENCE	ENGLISH	89	SANSKRIT	POLITICAL SCIENCE
64	POLITICAL SCIENCE	ECONOMICS	90	SANSKRIT	PUBLIC ADMINISTRATION
65	POLITICAL SCIENCE	HINDI	91	SANSKRIT	GEOGRAPHY
66	POLITICAL SCIENCE	HISTORY	92	SOCIOLOGY	ENGLISH
67	POLITICAL SCIENCE	MUSIC	93	SOCIOLOGY	GEOGRAPHY
68	POLITICAL SCIENCE	PHYSICAL EDUCATION	94	SOCIOLOGY	HISTORY
69	POLITICAL SCIENCE	SANSKRIT	95	SOCIOLOGY	JOURNALISM
70	POLITICAL SCIENCE	SOCIOLOGY	96	SOCIOLOGY	MUSIC
71	PSYCHOLOGY	ENGLISH	97	SOCIOLOGY	PHYSICAL EDUCATION
72	PSYCHOLOGY	ECONOMICS	98	SOCIOLOGY	POLITICAL SCIENCE
73	PSYCHOLOGY	GEOGRAPHY	99	SOCIOLOGY	PSYCHOLOGY
74	PSYCHOLOGY	PHILOSOPHY	100	SOCIOLOGY	PUBLIC ADMINISTRATION

Important Instructions

A candidate shall be required to fulfil the following conditions to appear in the annual examinations: -

(i)   75% attendance in theory and practical/ seminars.

(ii)   100% submission of assignments.

(iii)   It shall be compulsory to score a minimum of 50% marks (aggregate) in mid-term examination.

(iv)   It shall also be mandatory to participate in activities of subject societies.

For determining CCA for the first, second and third years, the following procedure shall be applicable:

i)   5 marks for attendance.

ii)   5 marks for class tests.

iii)   10 marks for mid-term examination.

iv)   10 marks for assignments, tutorials and class performance.

List of Courses

Faculty of Science

Semester	Subject	Course Type	Course Title	Course Code
B.Sc.1st Year	Chemistry	DSC	Atomic Structure, Bonding, General Organic Chemistry & Hydrocarbons	CHEM101TH
			States of Matter, chemical kinetics & Functional organic chemistry	CHEM102TH
	Computer Science	DSC	Problem solving using Computer	COMP101TH
			Office Automation Tools	COMP 102TH
	Geology	DSC	Physical Geology & Geomorphology	GEOL101TH
			Structural Geology and Mineralogy	GEOL 102TH
	Mathematics	DSC	Differential Calculus	MATH101TH
			Differential Equations	MATH102TH
	Physics	DSC	Mechanics	PHYS101
			Electricity and Magnetism	PHYS102
	Zoology	DSC	Animal Diversity	ZOOL101
			Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL102
	Botany	DSC	Biodiversity	BOTA101
			Plant Ecology & Taxonomy	BOTA102
B.Sc.2nd Year	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH
			Chemistry of main group element, chemical Energetics and Equilibria	CHEMCC202TH
		SEC	Basic Analytical Chemistry	CHEM203
			Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEM204
	Computer Science	DSC	Computer System Architecture	COMP201TH
			Data base management system	COMP202TH
		SEC	PHP Programming	COMP203TH
			Computer Networks	COMP204TH
	Mathematics	DSC	Real Analysis	MATH201TH
			Algebra	MATH202TH
		SEC	Integral Calculus	MATH309TH
			Vector Calculus	MATH310TH
	Zoology	DSC	Physiology & Biochemistry	ZOOL201
			Genetics & Evolutionary Biology	ZOOL202
		SEC	Medical Diagnostics	ZOOL203
			Apiculture	ZOOL204
B.Sc.2nd Year	Botany	DSC	Plant Anatomy & Embryology	BOTA201
			Plant Physiology & Metabolism	BOTA202
			Biofertilizers	BOTA203
		SEC	Gardening & Floriculture	BOTA204
	Physics	DSC	Statistical Thermal Physics	PHYS201
			Waves and Optics	PHYS202
		SEC	Computational Physics	PHYS204
			Electrical Circuits and Network Skills	PHYS205
	Geology	DSC	Petrology	GEOL201TH
			Stratigraphy & Paleontology	GEOL202TH
		SEC	Geochemistry	GEOL203
B.Sc. 3rd Year	Botany	DSE	Economic Botany & Biotechnology	BOTA-301
			Cell and Molecular Biology	BOTA-303
		SEC	Medicinal Botany and Ethnobotany	BOTA-306
			Mushroom Cultivation Technology	BOTA307

	Chemistry	DSE	Polynuclear Hydrocarbons, Dyes, Heterocyclic compounds, Spectroscopy (UV, IR, NMR)	CHEM301
			Polymer Chemistry	CHEM305
		SEC	Chemical Technology & Society & Business skills for Chemistry	CHEM307
			Pesticide Chemistry & Pharmaceutical Chemistry	CHEM308
B.Sc. 3rd Year	Computer Science	DSE	Operating System	COMP301TH
			Data Structure and File Processing	COMP302TH
			Project Work	COMP303TH
			Web Technologies	COMP304TH
			Computer Graphics	COMP305TH
			Programming in Java	COMP306TH
		SEC	Multimedia and Applications	COMP307TH
			Software Engineering	COMP308TH
	Mathematics	DSE	Matrices	MATH301TH
			Numerical Method	MATH304TH
		SEC	Probability And Statistics	MATH313TH
			Transportation And Game Theory	MATH317TH
		GE	Portfolio optimization	MATH319TH
			Queuing and reliability theory	MATH320TH
			Descriptive statistics and probability theory	MATH321TH
			Sample surveys and design of experiments	MATH322TH
B.Sc. 3rd Year	Physics	DSE	Elements of modern physics	PHYS301TH
			Nuclear and particle physics	PHYS304TH
		SEC	Radiation safety	PHY307TH
			Renewable energy and energy harvesting	PHY310TH
	Zoology	DSE1A	Applied zoology	ZOOL301(A)TH ZOOL301(A)PR
		DSE1B	Reproductive biology	ZOOL302(C)TH ZOOL302 (C) PR
		SEC	Sericulture	ZOOL303TH
			Aquarium fish keeping	ZOOL304 (A)TH
	Geology	DSE-1	Applied and Economic Geology	GEOL 302TH
		DSE-2	Environmental Geology and Geohydrology	GEOL 303TH
		SECC -3	Photo Geology and Remote Sensing	GEOL 301TH
		SECC -4	Himalayan Geology	GEOL 302TH

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

Faculty of Humanities & Social Science and Commerce (First Year)

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC /DSE or DSC /GE-I or GE-II)
B.Com	Financial Accounting	BC1.1	DSC
	Business Organization & Management	BC1.2	DSC
	Business Law	BC1.3	DSC
	Business Statistics & Mathematics	BC1.4	DSC/GE
Economics	Principles of Micro Economics-I	ECON A101	DSC
	Principles of Micro Economics-II	ECON A102	DSC

Subject	Subject Title	Course Code	Course Type
English	English-I Core ENGLISH	ENG CE 101	CC
	English Literature- 1 (Essays, Stories &Poems)	ENGDSC 102	DSC
	English Literature- 2 (Poems, Short Stories & Essays)	ENG DSC103	DSC
	English (Writing Skills)	ENGAECC104	AECC
Geography	Physical Geography	GEOGP101CC	DSC
	General Cartography	GEOGP102CC	DSC
Hindi	हिन्दी साहित्य का इतिहास	HIND102	DSC
	मध्यकालीन हिन्दी कविता	HIND103	DSC
	प्रयोजनमूलक हिन्दी	HIND101	MIL
History	History of India from The Earliest times up to 300 CE	HIST(A)101	DSC
	History of India from 300 to 1206	HIST(A)102	DSC
Music	Theory of Indian Music	MUSA101 TH	DSC
	Practical	MUSA102PR	DSC
	Theory of Indian Music general & Biographies	MUSA103TH	SEC
	Practical (Viva-Voce)	MUSA104PR	SEC
Philosophy	Introduction to Philosophy	PHIL-A-101CC	DSC
	Indian Philosophy-I	PHIL-A-102CC	DSC
Phy. Edu.	Introduction to Physical Education	PED101TH	DSC
	Olympics moment & organizations of Tournaments	PED102TH	DSC
Pol. Science	Introduction to Political Theory	POLS101	DSC
	India Government and Politics	POLS102	DSC
Pub Add	Administrative Theory	PUBA101A	DSC
	Indian Administration	PUBA102A	DSC
Sanskrit	संस्कृत काव्य	SKT-DSC101	DSC
	संस्कृत गद्य काव्य	SKT-DSC102	DSC
	नीति साहित्य	SKT-DSC103	MIL
Sociology	Introduction to Sociology	SOCL101	DSC
	Society in India	SOCL A 102	DSC
Journalism	Principles of Communication	BJMCPAC101	DSC
	Introduction to Radio and TV	BJMCPAC102	DSC
Psychology	Foundation of Psychology	BAPSYCA101	DSC
	Introduction to Social Psychology	BAPSYCA102	DSC

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective, CC-Core Compulsory

Faculty of Humanities & Social Science and Commerce (Second Year)

Subject	Subject Title	Course Code	Course Type (CC/AECC/ SEC/DSE or DSC /GE-I or GE-II)
B.Com	1. Company Law	BC2.1	DSC
	2. Income Tax Law and Practice.	BC2.2	DSC
	3. Computer Application in Business	BC2.3	SEC
	4. Corporate Accounting	BC2.4	DSC
	5. Cost Accounting	BC2.5	DSC
	6. E-Commerce	BC2.6	SEC/GE

Economics	1. Principles of Macro Economics-I	ECONA201	DSC
	2. Principles of Macro Economics-II	ECONA202	DSC
	(One out of the following)		
	3. Statistical Method-I.	ECONA203	SEC
	4. Economics of Rural Development	ECONA204	SEC
	(One out of the following		
	5. Statistical Methods-II	ECONA205	SEC
	6. Demography	ECONA206	SEC
English	1. English-2 Core English	ENGCE-201	DSC
	2. British Literature	ENGDSC-202	DSC
	3. Literary Cross Currents	ENGDSC-203	DSC
	4. AEEC/SEC-1: Creative Writing Book and Media Reviews	ENGAEEC/SEC204	AEEC/SEC
	5. AEEC/SEC-2, (translation studies and principals of translation	ENGAEEC-SEC205	AEEC/SEC
Geography	1. Human Geography	GEOGP201CC	DSC
	2. Environmental Geography	GEOGP202CC	DSC
	3. Regional Planning and development	GEOGP203SEC	SEC
	4. Remote Sensing & GPS	GEOGP204 SEC	SEC
Hindi	1. रचना पुंज	HIND 201	MIL
	2. आधुनिक हिन्दी कविता	HIND 202	DSC
	3. हिन्दी गद्य साहित्य	HIND 203	DSC
	4. कार्यालयी हिन्दी	HIND 204	SEC
	5. अनुवाद विज्ञान	HIND 206	SEC
History	1. History of India from 1206-1707	HIST103	DSC
	2. History of India from 1707-1950	HIST104	DSC
	3. Historical Tourism: Theory and Practice	HIST117	SEC
	4. Indian History and Culture	HIST119	SEC
MUSIC	1. Ancient Granthas& Contributions.	MUSA201 TH	DSC
	2. Practical (Stage Performance)	MUSA202PR	DSC
	3. Medieval Granthas& Contributions.	MUSA203TH	SEC
	4. Practical Viva-Voce	MUSA204PR	SEC
	5. Practical (Value based course)	MUSA205PR	SEC
	6. Practical (Value based course)	MUSA206PR	SEC
Philosophy	1. Indian Philosophy- 2	PHIL-A-203CC	DSC
	2. Indian Philosophy- 3	PHIL-A-204CC	DSC
	3. Introduction to logic	PHIL-A-205SEC	SEC
	4. Ethics-1	PHIL-A-206SEC	SEC
Phy. Educ	1. Human Anatomy & Physiology	PED201TH	DSC
	2. Sports Psychology	PED202TH	DSC
	3. Sports, Medicine, Physiotherapy& Rehabilitation	PED203TH	SEC
	4. Sports Trainings	PED204TH	SEC
Pol. Science	1. Comparative Govt. & Politics	POLS201	DSC
	2. Introduction to International Relations	POLS202	DSC
	3. Legislative Support	POLS203	SEC
	4. Public opinion and survey Research	POLS204	SEC
Pub Ad	1. Administrative Thinkers	PUBA-201A	DSC
	2. Development Administration	PUBA-202A	DSC
	3. Computer Application& Office Management	PUBA203A	SEC
	4. Human Resources & Logistic management	PUBA204A	SEC

Sanskrit	1. संस्कृत नाटक	SKT-DSC-201	DSC
	2. संस्कृत व्याकरण	SKT-DSC-202	DSC
	3. आयुर्वेद के मूल सिद्धान्त	SKT-AEEC-205	SEC
	4. संस्कृत छन्द एवं गायन	SKT-AEEC-206	SEC
	5. संस्कृत व्याकरण एवं संयोजन	SKT-DSC-203	MIL
Sociology	1. Sociological Theories	SOCL-A201	DSC
	2. Method of Sociological Enquiry	SOCL-A202	DSC
	3. Techniques of Social Research	SOCL-A203	SEC
	4. Sociology of Environment	SOCL-A204	SEC
Journalism	1. Introduction to Advertising and Public Relations	BJMCPAC201	DSC
	2. New Media Communication	BJMCPAC202	DSC
	3. Reporting, Editing and Feature Writing	BJMCPAS203P	SEC
	4. Skills for New Media	BJMCPAS204P	SEC

Faculty of Humanities & Social Science and Commerce (Third Year)

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/ DSE or DSC /GE-I or GE-II)
B.Com	1. Fundamentals of Financial Management	BC 3.1 (c)	DSE
	2. GST	BC 3.2 (b)	DSE
	3. Entrepreneurship	BC 3.3	SEC
	4. Management Accounting	BC 3.5 (c)	DSE
	5. International Business	BC 3.6 (a)	DSE
	5. Personal Selling & Salesmanship	BC 3.7	SEC
	7. Economy of Himachal Pradesh	ECONA313	GE 1
	8. Indian Economy	ECONA 314	GE 2
Economics	1. Public Finance	ECONA310	SEC
	2. Money and Banking	ECONA311	SEC
	3. Development Economics	ECONA305	DSE
	4. International Economics	ECONA306	DSE
	5. Indian Economy	ECONA301	DSE
	6. Economic History of India 1857-1947	ECONA302	DSE
	7. Indian Economy	ECONA314	GE
	8. Economy of Himachal Pradesh Indian Economy	ECONA313	GE
English	1. Soft Skills	ENG 303	DSE
	2. Academic Writing and Composition	ENG 304	DSE
	3. Technical writing	ENG 301	AEEC/ SEC
	4. Business Communication	ENG 302	AEEC/ SEC
	5. Literature from Himachal	ENG 305	GE
	6. Contemporary India: Women and Empowerment	ENG 306	GE
Geography	1. Geography of India	GEOGP303	DSE
	2. Economic Geography	GEOGP303	DSE
	3. Disaster management	GEOGP304	DSE
	4. Geography of Tourism	GEOGP304	DSE
	5. Field Techniques & survey-based project report practical	GEOGP302	SEC
	6. Geographic Information System	GEOGP301	SEC
	7. Disaster Risk Reduction	GEOGP305	GE
	8. Sustainability & Development	GEOGP306	GE
Hindi	1. रंग आलेख एवं रंगमंच अथवा भाषा कम्प्यूटिंग	HIND 301	SEC
	2. समाचार संकलन और लेखन	HIND 304	SEC
	3. लोक साहित्य–	HIND 305	DSE
	4. छायावादोत्तर हिंदी कविता	HIND 306	DSE

History	1. Modern and contemporary world History-I 1871-1919	HIST305	DSE
	2. Modern and contemporary world History-II 1919-1992	HIST307	DSE
	3. History of Himachal Pradesh 1815-1972	HIST312	GE
	4. Socio Religious reform movements in India (19th and 20th centuries)	HIST310	GE
	5. Indian History and culture	HIST317	SEC
	6. Introduction to Indian Art	HIST319	SEC
Music	1. Value based & Practical Oriented Course for Hindustani Music (Vocal/Inst)-III	MUSA301TH	SEC
	2. Value based & Practical Oriented Course for Hindustani Music (Vocal/Inst)-IV	MUSA302PR	SEC
	3. Theory of Indian Music and study of Ancient Granth & Ragas (Vocal/Inst)	MUSA303TH	DSE
	4. Theory of Indian Music and Ghrana Tradition (Vocal/Inst)	MUSA305TH	DSE
	5. Theory of Indian Music (Vocal/Inst)	MUSA307TH	GE
	6. Practical (Vocal/Inst)	MUSA308PR	GE
Philosophy	1. Western philosophy- 1	PHIL-A-309	DSE
	2. Western Philosophy-2	PHIL-A-310	DSE
	3. Ethics- 2	PHIL-A-307	SEC
	4. Applied Bio-Ethics	PHIL-A-308	SEC
	5. Bhagvat Gita	PHIL-A-311	GE
Phy. Edu.	1. Specialization in Volley Ball	PED301PR	SEC
	2. Specialization in FootBall	PED302PR	SEC
	3. Specialization in Kabaddi	PED303PR	SEC
	4. Specialization in Athletics	PED304PR	SEC
	5. Recreation	PED305TH	DSE
	6. Methods of Teaching in Physical Education	PED307TH	DSE
	7. Officiating and Coaching	PED308TH	DSE
	8. Health Education and Nutrition	PED309TH	GE
	9. Yoga	PED310TH	GE
Pol. Science	1. Themes in Comp. Pol. Theory	POLS301	DSE
	2. Democracy & Government	POLS302	DSE
	3. Democratic Awareness with legal literacy	POLS303	SEC
	4. Conflict & Peace building	POLS304	SEC
	5. Society, Economy, Politics in H.P	POLS305	GE
	6. Human rights & Gender Environment	POLS306	GE
Pub Ad	1. Leadership Style and Conflict Management	PUBA301A	SEC
	2. Stress & Time management	PUBA302A	SEC
	3. Local Government in India	PUBA303A	DSE
	4. Contemporary Issues & concerns in Indian Administration	PUBA304A	DSE
	5. Public Policy & Administration in India	PUBA305A	DSE
	6. Financial Administration	PUBA306A	DSE
	7. Constitutional and Administrative Aspects of Himachal Pradesh	PUBA307A	GE
	8. Disaster Management	PUBA308A	GE
	9. E- Governance	PUBA309A	GE

Sanskrit	1. व्यक्तित्व विकास का भारतीय दृष्टिकोण 2. साहित्यिक समालोचना 3. पातंजल योगसूत्र 4. भाषा विज्ञान के मूलभूत सिद्धान्त 5. भारतीय रंगशाला 6. भारतीय वास्तुशास्त्र	SKT-DSE- 301 SKT-DSE- 302 SKT-DSE- 303 SKT-DSE- 304 SKT-AEEC/ SEC-305 SKT-AEEC/SEC-306	DSE DSE GE GE SEC SEC
Sociology	1. Social Demography 2. Theory and Practice of Development 3. Marriage, family & Kinship 4. Social Stratification 5. Economy and Society	SOCL-A-301 SOCL-A-302 SOCL-A-304 SOCL-A-305 SOCL-A-308	SEC SEC DSE DSE GE
Journalism	1. Community and Traditional Media 2. Introduction to Photojournalism 3. Communication Skills 4. Film Appreciation Skill	BJMCPAD301 BJMCPAD302P BJMCPAS303P BJMCPAS304	DSE DSE SEC SEC

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

ADMISSION PROCESS FOR 1ST YEAR

1. The candidate seeking admission to 1st year has to apply on the prescribed form available online on **http://www.gcsanjauli.edu.in** or **http://www.gcsanjauli.highalteducation.in**
2. After filling up of the admission form, candidate has to deposit the prospectus fee online by using credit cards/debit cards/ UPIs (BHIM/ Google Pay/ PhonePe/ Paytm) / Mobile/ Internet Banking.
3. The candidates can approach the **College Guidance and Counselling Committee** in case they find any difficulty in filling up of the admission form during the college hours.
4. The merit lists will be displayed as per schedule mentioned in the prospectus.
5. The applicants are advised to deposit their fee online by using credit cards/ debit cards/ UPIs (BHIM/ Google Pay/ PhonePe/ Paytm)/ Mobile/ Internet Banking after counseling.
6. **There shall be a counselling of parents at the time of admission. All the parents are required to be present before the admission committee in person.**

DOCUMENTS REQUIRED TO BE UPLOADED WITH THE FORM

1. Matriculation certificate for Date of Birth.
2. 10+2 marks sheet.
3. H.P. Domicile certificate for girl students (for exemption in tuition fee).
4. Minimum 40% disability certificate and category certificate in case of students seeking admission against these seats.
5. Original character certificate from Head of the Institution last attended. In case of private candidates, the character certificate must have been issued by a Gazetted officer/ Panchayat Pradhan/ Ward Counsellor, not older than 6 months from the day of submission of admission form.
6. For seat against the 'single girl child category' an Affidavit proclaiming the same from the parents is to be submitted with the admission form.
7. A student seeking admission from Board/University other than H.P. will have to upload the copy of migration certificate and the original certificate has to be submitted at the time of counselling.
8. Affidavits should be provided wherever applicable.
9. Certificate of SC/ ST from Magistrate Class-1 (Authorised Signatory) should be provided by those seeking relaxation in age/ marks.
10. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence/ affidavit as proof of his/ her activities during the period of gap.

College Fee and Fund

Annual Charges	(Rs.)	Monthly Charges	(Rs.)
Admission Fee	25/-	Tuition Fee (only for Boys)	50/-
University Holiday Home	1/-	Amalgamated Fund	25/-
University Welfare Fee	15/-	Building Fund	10/-
University Sports Fee	15/-	Rovers & Rangers Fund	5-
University Continuation Fee (from 2nd & 3rd year students)	10/-	Sports Fund	20/-
University Migration Fee	50/-	**Science Practical Fund**	
House Examination Fund	80/-	Physics	20/-
Library Security (Refundable)	100/-	Chemistry	20/-
Student Aid Fund	2/-	Botany	20/-
College Magazine	50/-	Zoology	20/-
Health Red Cross Fund	6/-	**Arts Practical Fund**	
NCC	10/-	Geography	15/-
Book Replacement Fund	25/-	Psychology	15/-
Furniture Repair	10/-	Music	15/-
Identity Card	20/-	Physical Education	15/-
Cultural Activity	20/-	Journalism	15/-
Computer and Internet Facility	20/-	Practical fee from B. Com. 1st and 2nd year students	15/-
Campus Beautification & Dev. Fund	10/-		
University Development Fund (only from first year students) **for General students**	250/-	**Re-admission Fee**	
		First time	100/-
		Second time	200/-
University Development Fund (only from first year students) **for BPL/ IRDP students**	100/-	Late Admission Fee	10/-
		Duplicate Identity Card	20/-
Absence and Other Funds (On Daily Basis)			
Late payment of dues	1/-	Absence fine per period	1/-
Absence from practical, per practical	3/-	Absence from house test, per paper	10/-
Late return of Library book per day	1/-		

(Note: Original Fee receipt will be required at the time of refund)
Himachali Bonafide girls are exempted from tuition fee. (Certificate required)

PTA Fee Rs 700/- per annum for 1st and 2nd year students
PTA and OSA subscription Rs 800/- per annum for 3rd year students

Other charges (Skill component) per semester for B. Voc

(i)   Skill Component practical I   ₹ 240/-
(ii)   Skill Component practical II   ₹ 240/-
(iii) Assessment/ Certification Fee charged by sector skill council ₹800/- (Per Sem)

BACHELOR OF VOCATIONAL EDUCATION PROGRAMME (B.Voc.)
COURSE OF STUDY

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3-year regular degree programmes under semester system for vocational studies as mentioned below.

        B.Voc. in Retail Management   - 40 Seats

        B.Voc. in Hospitality & Tourism   - 40 Seats

ABOUT THE BACHELOR OF VOCATION EDUCATION (B.Voc.) DEGREE PROGRAMME

The University Grants Commission (UGC) has launched a scheme on skill development- based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) Degree. This Degree Program is unique with the provision of multiple entry and exit at different levels of NSQF from level 4.5 to 5.5, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

OBJECTIVES

- To provide multiple entry and exit options at various levels through program design in conformation to the skill eco system.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOSs (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

COURSE STRUCTURE

The B. Voc. Programme is designed with a provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree. Following table provides a snapshot of the various certificates and their duration: -

NSQF	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/ Awards
1	18	12	30	One Sem.	Certificate
2	36	24	60	Two Sem.	Diploma
3	72	48	120	Four Sem.	Advance Diploma
4	108	72	180	Six Sem.	B.Voc. Degree

Multiple Entry and Exit Options:

- After the completion of Semester I, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester III. After the completion of Semesters III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester V. After the completion of Semesters V and VI, the candidate will be awarded a B.Voc. Degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M. Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. Degree (NSQF Level 10) after it, in Vocational studies, or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

INTERNSHIP PROGRAMME:

- Internship for 6 weeks after the completion of each year is an integral/essential component of B. Voc. Degree.
- The Internship shall also carry credits to be added in the final evaluation of skill components.
- Candidates enrolled for this programme are entitled for 'Kaushal Vikas Bhatta' as per state government policy.

ELIGIBILITY CONDITIONS

- Admission to the B Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- The eligibility criteria for admission to the B. Voc. Degree programme shall be 10+2 in all streams from a recognized board;10+2 examination or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 55% marks in aggregate, OR any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 55% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of Center of Excellence.
- Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No. 1-52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- Maximum age limit for admission to B. Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice–Chancellor may permit age relaxation as per norms.
- Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e., they would require a minimum of 50% marks in aggregate at 10+2 level.
- Compartment students shall not be allowed admission in the B.Voc. programmes.

- A candidate cannot pursue two full time undergraduate courses simultaneously.
- The University reserves the right to cancel any admission at any stage.
- In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

MODE OF SELECTION
- Admission to the B.Voc. programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on merit basis in the qualifying examination (10+2 etc.).
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF
- Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF
- Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.
- Category 3: Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

Note:

For selection of students in B.Voc. programme, 10% extra weightage shall be given to Category-1; 5% extra weightage shall be given to Category-2 in 10+2 examination. Final list of selected students shall be prepared on merit.

MEDIUM OF INSTRUCTION
The course content of the B.Voc. programme will be taught in English.

ADD ON COURSES
In order to enhance the job readiness of our students it is necessary that along with their regular degree programme each student should undertake at least one add on course once in three years degree programme. The college will offer an add-on course in Communication and Soft skills. Other options for add-on courses are available through SWAYAM, NPTEL, IIT Bombay Spoken tutorials. Students are advised to reach out to the Academic Committee for guidance regarding options for add-on courses.

Objectives of Add –On Courses

- To empower students with the fundamental knowledge of area of specialization.
- To introduce students to practical world of decision making which connects to industrial requirements in better way?
- To allow students to go beyond their curriculum and facilitate them to extend their interest level in each area.
- To give students a platform to experience competitive environment through real time projects and assignments.

ACADEMIC BANK OF CREDITS (ABC)

What is the Academic Bank of Credits (ABC)?

Academic Bank of Credits (ABC) is a virtual/ digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. There will be "multiple exits" & "multiple entries" points during the higher education tenure & credits will be transferred through the ABC seamlessly.

ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students "skillful professionals" and help their overall growth.

In a crux, the Academic Bank of Credits will be a game-changer in transforming Indian education to a great extent.

1: Functions of Academic Bank of Credit (ABC)

- The Academic Bank will be accountable for opening, closing, and validating the academic accounts of students.
- It will carry out tasks such as credit accumulation, credit verification, credit transfer/redemption of students.
- The courses include online and distance mode courses offered by the government and institutes.
- The validity of these academic credits earned by students will be up to seven years and students can redeem these credits.
- The credits can be redeemed and students can seek admission directly in the second year at any university.
- The validity will be up to seven years; hence, students will have to rejoin within seven years.

2: Credits Information as Per Courses

As per the courses, a credit structure will be created by the Government.

When a student pursues any course and clears exams, credits will be automatically awarded to them. Institutions need to fill out the details and upload the deposits in the students' Academic Credit Bank's account on the digital portal.

3: Evaluation & Verification of Credits

Any kind of credit evaluation & verification will be carried out by the Academic Credit Bank at regular intervals.

If students want to transfer the credits, they need to approach the ABC for further process.

It will help in regulating the processes with ultimate authenticity.

4: Types of Courses

Online & offline – both types of courses are included in the scheme. Some of the important ones include National Schemes such as–

- **NPTEL**
- **SWAYAM**
- **V-LAB**

Thus, the ABC will cover almost all types of courses including distance learning courses to help students of every possible stream.

5: Credits' Validity

The credits earned by students will be valid for seven years.

However, the validity of credits is subject to change depending on the type of courses or disciplines.

In such instances, ABC will provide the details of the exceptions to students.

Even if a student takes a break or is not able to continue their education, they may redeem the earned credits in the future within the time limit of seven years.

In accordance with NEP-2020, it is mandatory for all the students to generate their unique Academic Bank of Credit (ABC) ID before the next academic session. This can be done easily by following the steps given below:

1. Create account on Digi locker though Digi locker app or website https://accounts.digilocker.gov.in/signup/smart_v2/4595884c0973da4e6cd57c42d3c3a 42e-enn
   Using your Aadhaar number and mobile no. linked with Aadhaar (In case the mobile number linked with Aadhaar is not active, then please update your mobile number by visiting
   Aadhaar update center viz. Post Office or authorized banks/CSC)
2. Then visit https://www.abc.gov.in/
   Click on My Account > Student
3. Sign in using Digi locker account Id (linked mobile number) and password/pin
4. Select University>Himachal Pradesh University
5. Your ABC ID will be displayed on screen. Note it down and keep it safe.
   REMEMBER: ABC ID is unique and can be generated only once.
   Link of video (step by step procedure to generate ABC ID): https://img1.digitallocker.gov.in/nad/assets/video/ABC_ID.mp4

STEPS TO CREATE ABC ID

1. Create account on Digilocker Through APP or Website
2. Login to DigiLocker
3. Search for Education
   Education category shows Academic Bank of Credits service
4. Create ABC ID
   Select your University and click on Generate ABC ID
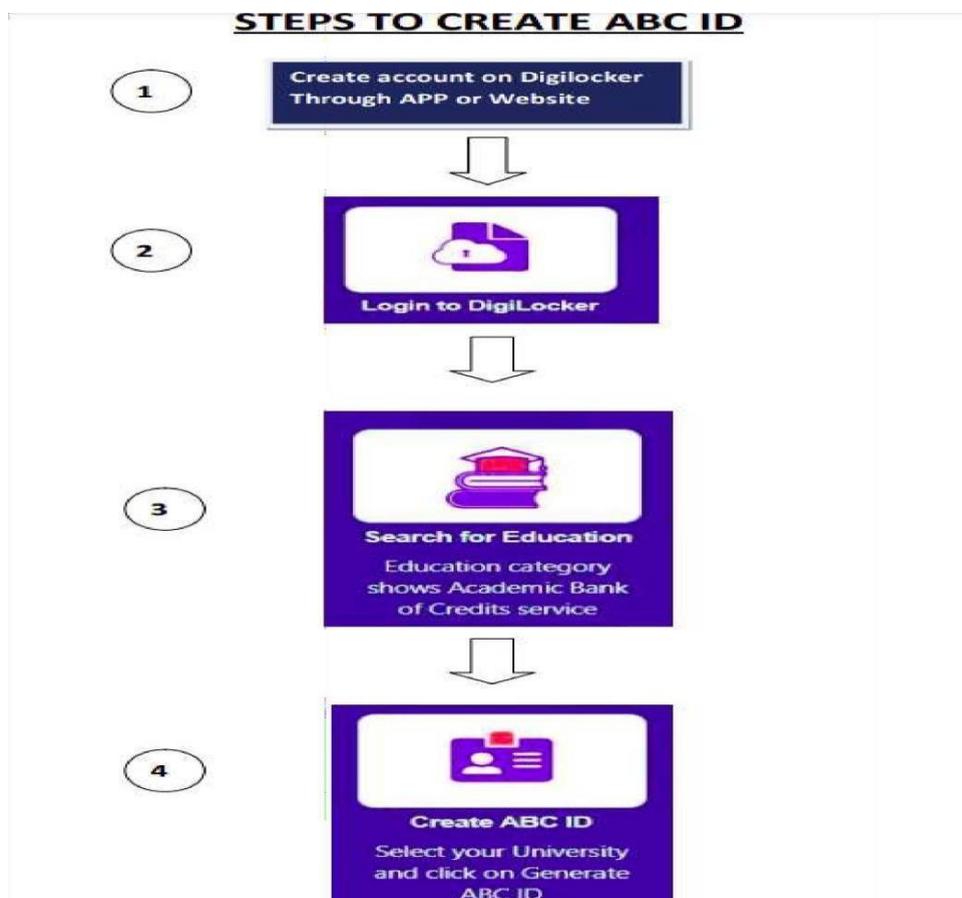
STUDENT CHARTER

Govt. Degree College, Sanjauli being an affiliating institution follows the laws framed by the Himachal Pradesh University, Shimla. Student Charter is a document that clearly defines the rights and privileges guaranteed to student. Keeping in mind the benefit of students, Himachal Pradesh University has prepared a 'Student Charter'. Drawing broadly from the said document, the institution has resolved to commit the following to its most important stakeholders, the students:

1. Value social justice, equality and ethical practices for producing globally responsible citizens.
2. Provide safe, clean and healthy ambience to all the students.
3. Promote healthy practices in both academics and administration and their adoption by all the stakeholders of the college.
4. Make its students aware of the mission, vision and goals of the college. This information shall be conveyed through the college prospectus and website. It shall also be conveyed to the new students on the very first day of the academic session, in the 'Orientation Program'.
5. Provide free access to every kind of information about various college committees like Scholarships, Bus-pass committee, Youth festivals et cetera.
6. Provide clear-cut and complete information about fee structures, refund policies, financial ads and scholarship et cetera.
7. Follow student focused approach towards learning and provision of efficient and timely student services.
8. Offer need based academic courses, skill improvements and training programs and a wide range of study programs at various levels with adequate flexibility.
9. Effectively implement the mechanism devised by the University for students' assessment, grading and examination.
10. Implementing a well-conceived plan for monitoring student progress and provide necessary feedback.
11. Arrange Remedial classes for students.
12. Devise mechanism for student feedback.
13. Ensure intellectual independence, freedom of enquiry and scientific temper.
14. Provide appropriate opportunities to all the stakeholders to participate in activities which can ensure reaching out to communities and society for extension activities.
15. Provide academic, professional and personal counselling.
16. Be empathetic to the concerns of students and other stakeholders such as parents and alumni.
17. Treat students with respect, tolerance and help them pursue their academic goals.

Responsibility of the Students:

1. Understand, appreciate and follow the vision, mission and goals of university and college.
2. Read the prospectus of the college thoroughly and regularly visit the college website.
3. Have a clear and adequate knowledge of various study programs, admission policy, program completion requirements, assessment mechanisms and other student services.
4. Abide by the decisions of the college administration.
5. Actively participate in co-curricular and extra-curricular activities.
6. Respect the property and physical infrastructure of the institution.
7. Abstain from any activity leading to violence and use of banned substances.
8. Respect and celebrate diversity of ideas, multiculturalism and inclusiveness

MECHANISM OF REDRESSAL AT GOVT. COLLEGE SANJAULI,

To accomplish its mission of quality teaching-learning in a safe environment, the College has, in accordance with UGC regulations, a strong grievance redressal mechanism. There are several committees (sub-committees of the Staff Council) which work towards the resolution of issues in a time-bound manner once complaints are received by the College. Depending on the nature of the complaint, the College directs the representation received to the relevant committee. Students can make a representation regarding their grievance to the College. They can email their grievances to principalsanjauli@gmail.com, submit the representation to the Office of the Principal, submit the complaint online, or submit their complaints to the convener of the respective committee. The following committees address the grievances of students:

1. Grievance Redressal Committee

The college has an Academic Grievance Redressal Committee. The composition of the Committee is notified on the website and in the prospectus annually. This committee addresses student grievances as and when received. The cases addressed by this committee include grievances related to:

- Internal Assessment
- Change of course
- Miscellaneous Complaints related to any issue faced by students in their departments, Students' Societies or related to infrastructure.

While adhering to the University norms regarding Internal Assessment (IA), the College has retained the flexibility to allow teachers to design the pattern and schedule of internal assessment to best suit the domain requirements of the course being assessed, and the profile of the students attending the course. Different methods like assignments, projects, quizzes and class presentations are employed for continuous assessment. The students have a right to see the assessment they have received and if not satisfied, they may seek clarification and modification if there has been any error in assessment. Students have the responsibility to ask for their mid-term answer sheets to be shown to them. In case the student feels dissatisfied with the assessment, he/she can seek the intervention of the Redressal committee.

In case there has been any error in the uploading of assessment on the University portal, the committee will ensure redressal within one week of the submission of the complaint. This allows for a prompt correction of errors, should any occur.

2. SC/ ST/ OBC/ Religious Minorities Redressal and Development Cell

This cell caters to the welfare of students belonging to the SC/ST/OBC/Religious Minorities. The cell aims at addressing discrimination and sensitizing all students/staff about issues around social equality. The cell has been constituted to empower students from these categories and equipping them to deal with their academic, personal issues and redress grievance if any arises. To enhance their career opportunities and growth, it will also facilitate the fundings of online add-on courses taken up by 100 students who fall in the above categories. The cell looks into grievances of SC/ST/OBC/religious minorities category applicants. The committee is constituted as per the legal requirements of this committee. The committee is notified through the website. This cell ensures that the students from underprivileged sections of society do not face discrimination on grounds of caste/class/religion. Any such complaint will be taken prompt and serious cognizance of and strict action will be taken against anyone found guilty. If the guilty person is a student, the punitive action may result in expulsion. If it is a staff member, the case will be forwarded for departmental action.

The cell also ensures and assists the college in implementing the reservation policy with regard to the admission of students and the recruitment of teaching and non-teaching staff at various levels. Its function is also to help the SC/ST categories to integrate with the mainstream of the college community and to remove difficulties, which they may be experiencing. Its task is to implement the reservation policy for SCs/STs in the college; Collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions, and analysis of the data showing the trends and changes towards fulfilling the required quota. Any perceived slip in the provisions for reservation, discriminatory behavior will be assessed and analyzed by the cell and redressal will be moderated by its members.

3. Internal Complaints Committee
The college has an internal complaints committee in accordance with the University notifications pertaining to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the UGC guidelines of May 2016 on the same. The ICC committee is notified on the website and in the annual prospectus. All complaints pertaining to Sexual Harassment are submitted to/ directed to the ICC and the mechanism of redressal followed by the ICC is in complete accordance with the mandate and provisions of Vishakha Guidelines and Saksham Guidelines.

4. Anti Ragging Committee
The Anti Ragging Committee is concerned with maintaining discipline in the College. It is a representative body comprising faculty members and elected student representatives. All students are required to maintain good discipline and a congenial environment while studying in the college. Ragging is an offence. The Committee will undertake preventive and prohibitive anti-ragging measures as per the HP University Ordinance. At the time of admission at the beginning of an academic session, every student has to give an undertaking pledging non-participation in any form of ragging. This should be adhered to strictly. The Committee is notified annually through the website and the prospectus. Contact details of the members of the committee are displayed in the college campus too. All complaints pertaining to ragging are taken up for redressal immediately. "Ragging" means any act, conduct or practice by which dominant power of senior students, former students or outsiders, is brought to bear on students freshly enrolled or students who are in any way considered junior by other students and includes individual or collective acts or practices which-

i) involve physical or psychological assault or threat or use of force or wrongful confinement or restraint; or
ii) violate the status, dignity and honor of such students; or
iii) expose students to ridicule and contempt and affect their self-esteem; or
iv) entail verbal abuse and aggression, indecent gestures and obscene behaviour.

Whenever any student or, as the case may be, the parents or guardian or a teacher of an educational institution or an Officer-in-Charge makes a complaint, in writing, of ragging to the head of the educational institution, the head of that educational institution shall, without prejudice to the foregoing provisions, within twenty-four hours of the receipt of the complaint, enquire into it and, if, prima facie, it is found true, suspend the student found guilty. Any student convicted of an offence shall be expelled from the educational institution. A student expelled on account of ragging shall not be admitted in any other educational institution for a period of three years from the date of order of such expulsion. Where, on enquiry by the head of the educational institution, it is proved that prima facie there is no substance in the complaint received under sub-section (1), he shall intimate the fact, in writing, to the complainant.

5. Hostel Committee

All complaints pertaining to Hostel life will be routed to the Hostel Committee through the prefects/warden of the hostel. If the student feels dissatisfied by this, he may approach the convener of the Hostel committee directly. The complaint will be redressed within a period of one week. Incidents of indiscipline in the hostel may result in expulsion from the hostel. Complaints regarding food, infrastructure and facilities in the hostel will be discussed in the committee's meeting and resolved promptly

OTHER ACTIVITIES IN THE COLLEGE

1. **Mentor Programme**

   The college provides for a mentorship programme to ensure that students have a guardian-mentor in college. Each student will have a teacher-mentor in the college. Students will be required to attend a mentor-mentee session every last Saturday of the month (or as notified in the time table). The mentees will get their cards signed by the mentors in each session. Students will be penalized / fined for the sessions they miss.

2. **Cultural and Academic Societies**

   Each student is to be a member of at least two clubs/societies; one academic club and at least one extra-curricular club. Students' library cards will have provision for signatures of teacher-in-charges of these clubs on registration in the club. Every student must ensure presence in the functions of these clubs and societies, failing which they will be fined.
   The institution has various clubs & societies:
   a) Sahitya Parishad
   b) Nature/Eco Club
   c) Young Speakers' Association
   d) Theatre Club
   e) Sports Club
   f) Jijeevisha, जीजजजजषा (Social Outreach)
   g) Red Cross Society
   h) Photography Club
   i) Art Club
   j) Book Club
   k) Adventure Club
   l) Rotract Club

   Apart from the above, every subject has its own subject society.

3. **NCC & NSS**

   The College has very active and well-organized units of the NCC and the NSS whose activities are spearheaded by teachers with long experience in their respective fields.

4. **Sports**

   The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition. The College also has a good Gymnasium for sports persons.

5. **Rovers & Rangers**

   The College has well organized units of Rovers & Rangers activities.

College Support

6. **Career Guidance and Job Placement**

   This cell helps students by providing guidance about career options and information about job placements through various Govt. and private agencies. It arranges lectures by experts and concerned officials for selection of better & suitable career options.

7. DBT Star College Scheme

DBT Star College Scheme grant has a multi-sectorial approach that supports college and universities offering undergraduate education to improve science teaching across the country. The college received approval for the scheme funding grant in January 2023 to promote effective teaching methods and expose students to unique experiences in experimental science. The participating departments include Botany, Chemistry, Computer Science, Physics, Mathematics and Zoology.

8. College Library

The College is a member of the Project "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi. This project provides free access to a collection of more than 76000 e-books and more than 7000 e-journals on all the subjects to students, researchers and faculty members. The students access these e-resources in the 38 computers provided in the Digital Library. Many new academic e-resources are added to this facility nearly every month. Full text e-books can also be downloaded or printed directly from the publisher's website under this project. The students desirous of using this facility are directed to contact Librarian/Assistant Librarian along with their e-mail IDs. Computers with internet access and N-List facility have already been installed in the college library for the benefit of the students. There are over 33,891 books in college library. Of these, 26,981 books are stacked in the General Section and 7,000 are there in the Book Bank. The college has subscribed 22 Journals, 15 Magazine and 16 daily newspapers.

All the students are required to adhere to the following Library rules strictly:
i.   All the students on the rolls of the College shall be eligible to become members of the College library.
ii. Every student is entitled to borrow two books for a period of 30 days from the library.
iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.
iv. A fine of ` 1/- per day per book will be charged beyond due date of, return of the book.
v.   In case a book is found mutilated, torn, defaced or misplaced, the actual cost of the book plus 20% of the original cost will be charged from the student.
vi. Reference books are to be consulted in the library itself after obtaining permission from the Librarian.
vii. The College also operates a book bank from which text books are loaned to poor students of all categories on payment of a nominal security, (i.e. actual cost plus 20% and maintenance charge of ` 2/-per book}.
Students can get their library security refunded within one year after leaving the College; otherwise the security stands forfeited.

9. Parent- Teachers Association (PTA)

A Parent- Teachers Association is formed in every session in the college with the avowed objective of promoting participation of parents in the development activities of the college. Their presence and valuable suggestions are eagerly solicited by the college staff in P.T.A. meetings. There is a General Body of P.T.A. comprising:

(i)   Parents or guardians.
(ii) Colleges Teachers.
(iii) The Principal of the college as the patron.
(iv) Every student contributes Rs. 700/- per annum toward P.T.A.
PTA also provides fee waiver, scholarships and funds to students from BPL category for the purchase of books.

10. Old Students Association (OSA)

On 15th Feb. 2012, the college also constituted the Old Students Association. Any former student of this college can be a member of OSA. He/She can fill the membership form online available on the College website **http://www.gcsanjauli.edu.in** Membership Fee is Rs. 200/- p.a. and Rs. 2000/- for lifetime membership.

11. College Students Central Association (CSCA)

CSCA is constituted every year as per H.P. University guidelines.

12. SCHOLARSHIPS

As per the College Scholarship Policy, we grant scholarships in various categories to the deserving students as per the rules/directions issued by the state government from time to time.

Some important categories are as follows:

    a) IRDP,

    b) SC/ST - it is restricted to certain income level as applicable by the order of H. P. Govt.

    c) 'Brilliant students' scholarship of H.P'--This scholarship is available only for those students who fulfil the following requirements:

        i)   He / she should be a bonafide resident of Himachal Pradesh.

        ii)   He/she should have passed plus two from H.P. Board.

        iii) He/she should have secured a minimum of 77% marks in 10+2.

        iv) He/she should have secured a minimum of 60% marks at TDC I or II as applicable.

SCHOLARSHIP AND FREESHIP POLICY

Centre of Excellence, Government College Sanjauli, Shimla-6 is committed to the goals of attracting and supporting the calibre of students across the state. In order to encourage deserving students to pursue their higher education, this college provides scholarship to meritorious students as per the policy of the state and the central government's scholarship schemes. All the centre and state sponsored schemes are given as per the instructions of the government.

There are more than 25 scholarships available to students under varied conditions and requirements. The state government has been actively working on providing easy access to HP scholarship to the deserving students. The students are open to a broad gamut of scholarships that can be categorized under state-sponsored, centrally sponsored and technical scholarship. The various schemes sponsored under the state and central authorities have elaborately been listed below along with their application period and provider details.

State-Sponsored HP Scholarship Schemes:

Scholarship Name	Provider Name	Application Period*
Dr. Ambedkar Medhavi Chattervriti Yojana for SC Students	Himachal Pradesh Education Department	Between September And December
Dr. Ambedkar Medhavi Chattervriti Yojana for OBC Students	Himachal Pradesh Education Department	Between September And December

Kalpana Chawala Chattervriti Yojana	Himachal Pradesh Education Department	Between September And December
Mukhiya Mantri Protsahan Yojana (One-timeIncentive)	Himachal Pradesh Education Department	Between September And December
Maharshi Balmiki Chattervriti Yojana	Himachal Pradesh Education Department	Between September And December
IRDP Scholarship Scheme	Himachal Pradesh Education Department	Between September And December
NDA Scholarship Scheme (Only for NDA Khadakwasla)	Himachal Pradesh Education Department	Between July to September
Financial Assistance to the Children of the Armed Forces personnel killed/ disabled during the different war/ operations	Himachal Pradesh Education Department	Between Julyto September
Mukhya Mantri GyandeepYojana	Himachal Pradesh Education Department	Between July to September
Indira Gandhi Utkrisht Chattervriti Yojana for Post plustwo Students	Himachal Pradesh Education Department	Between September and December
Lahaul Spiti Pattern	Tribal Department, Himachal Pradesh	Between July to September

*The application period mentioned above is tentative and may change on the discretion of the scholarship provider.

Centrally Sponsored HP Scholarship Schemes

Scholarship Name	Provider Name	Application Period*
Post-Matric Scholarship to SC/ST Students (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship to OBC Students(CSS)	Ministry of Minority Affairs, Government of India	October to December
Dr. Ambedkar Post-Matric Scholarship for Economically	Ministry of Minority Affairs, Government of India	October to December
Merit Cum Means Scholarship Scheme for Students belonging to Minority Community (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship Scheme to Students belonging to Minority Community	Ministry of Minority Affairs, Government of India	July to October

National Means Cum Merit Scholarships	Department of School, Education, and Literacy, Government of India	October to December
Scholarship to Disabled Students	Department of Empowerment of Persons with Disabilities	July to October
Post-Matric Scholarship to SC/ ST Students (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-matric scholarship to obc students(css)	Ministry of Minority Affairs, Government of India	October to December
Dr. Ambedkar Post-Matric Scholarship for Economically Backward Classes (EBC)	Ministry of Minority Affairs, Government of India	October to December
Merit Cum Means Scholarship Scheme for Students belonging to Minority Community (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship Scheme to Students belonging to Minority Community	Ministry of Minority Affairs, Government of India	July to October
National Means Cum Merit Scholarships	Department of School, Education, and Literacy, Government of India	October to December
Scholarship to Disabled Students	Department of Empowerment of Persons with Disabilities	July to October
Scholarship to Sanskrit Students	LBU, New Delhi	July to October
PTA Scholarship	PTA body COE Sanjauli	July to October

*The application period mentioned above is tentative and may change on the discretion of the scholarship provider.

Apart from these schemes of scholarship our college has initiated one more scholarship and free ship scheme with the help of Parent Teachers Association (PTA). In order that no student is denied the opportunity due to financial inadequacy, scholarship and free ship are provided to weaker and socially marginalized students on need basis.

Free ship Policy:
- Under this scheme including tuition fee and other college funds will be reimbursed.
- All the text books will also be provided to the applicant.
- The entire fee for online courses through Swayam or NEPTEL platform of 100 students of socially marginalized students will be borne by the college. This scheme has also been extended to economically weaker section students and 50% fee of 200 students under this category will also be borne by the college.

Eligibility:
- It will be given to BPL candidates; family income should be less than 36000 per annum
- Candidates must not be a beneficiary of any other scholarship award/scheme provided by the government.

- The candidate has cleared all exams without arrear and obtained a minimum CGPA of 6
- It can also be given to those students who do not have parents/lost their parents.

Application Process:
- The candidates are required to apply through application and should submit the income certificate with application. Candidates will be required to produce documents in original for the verification by the office whenever requested.
- Any application found with incomplete or incorrect will not be considered by the committee.

Selection:
- A selection committee will be constituted by the college advisory committee comprising of Principal as chairman, PTA president, two senior most teachers of the college and secretary PTA will be member secretary of the committee.
- The selection committee will be responsible for development of criteria, appraisal of applications and final awards of scholarship/free ship.
- The decision of the committee will be final and binding.
- The number of scholarships/ free ship will be decided by the committee on the basis of the application received.

Conditions for termination of Scholarship / Free ship

The award may be terminated at any given point of time, if it is found that the candidate has furnished incorrect details/ particulars in their application or is found guilty of malpractices, misconduct and violation of college policies, rules and regulations.

GENDER POLICY DOCUMENT

Zero Tolerance to Sexual Harassment and Gender Discrimination

Our college recognizes that sexual harassment and gender discrimination are pervasive problems that negatively impact our community. Sexual harassment and gender discrimination undermine the safety, dignity, and equality of our students, staff, and faculty. We are committed to creating a safe and inclusive environment where everyone is treated with respect and dignity. Therefore, we have developed a policy of zero tolerance towards sexual harassment and gender discrimination in all its forms.

Policy Statement

Our college is committed to providing a safe and inclusive environment free from sexual harassment and gender discrimination. We recognize that sexual harassment and gender discrimination are serious violations of human rights that undermine the dignity, safety, and equality of individuals in our community. Therefore, we have developed a policy of zero tolerance towards sexual harassment and gender discrimination in all its forms. Sexual Harassment: Any unwelcome sexual behaviour that creates an intimidating, hostile, or offensive environment. It includes physical, verbal, or non-verbal conduct of a sexual nature, such as unwanted touching, comments or jokes of a sexual nature, displaying sexually suggestive images, or making sexual advances. Sexual harassment can occur between individuals of the same or different genders, and can occur in any context, including in person or online. Gender Discrimination: Our college also recognizes that gender discrimination is a serious problem that undermines the equality and dignity of individuals in our community. Gender discrimination refers to any unequal treatment based on gender, including discrimination based on gender identity or expression. This includes denying opportunities or benefits to individuals based on their gender, as well as creating a hostile or offensive environment based on gender.

Legal Provisions

The college's policy on sexual harassment and gender discrimination is consistent with the following legal provisions: The Vishaka Guidelines, issued by the Supreme Court of India in 1997, the UGCs Saksham Measures for Ensuring the Safety of Women and Programmes for Gender Sensitization on Campuses; The University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.

WOMEN CELL AND PREVENTION OF SEXUAL HARASSMENT (POSH) COMMITTEE

The college will have a Women Cell and Prevention of Sexual Harassment (POSH) Committee responsible for implementing the college's policy on sexual harassment and gender discrimination. The Women Cell will be headed by a senior woman faculty member of the college. The POSH Committee will be made up of representatives from the college administration, faculty, and students. The mandate of the Women Cell and POSH Committee will be to provide a variety of services relating to sexual harassment and gender discrimination. These activities will be divided in two broad categories:

- Prevention of Sexual Harassment and Gender Discrimination, including providing information and resources, and sensitization about sexual harassment and gender discrimination.
- Remedies for Sexual Harassment and Gender Discrimination, including counselling and support, and support in the complaint process.

The Women Cell and POSH Committee are committed to creating a safe and inclusive environment for all students, faculty, and staff. All stakeholders will be encouraged to contact and consult contact the Women Cell or POSH Committee in case of questions or concerns about sexual harassment or gender discrimination in the College. The names and contact information of Women Cell or POSH Committee members will be prominently displayed on the College website as well as at prominent places in the College campus.

PREVENTION OF SEXUAL HARASSMENT

- The prevention of sexual harassment is an important part of our commitment to creating a safe and inclusive environment. The preventive framework will include:
- Sensitization and training to all employees and students on the prevention of sexual harassment and gender discrimination along with the procedures for reporting and addressing complaints. Focus area of sensitization and training will include topics such as: identifying sexual harassment;
- identifying gender discrimination;
- the impact of gender discrimination on individuals and the community;
- the impact of sexual harassment on individuals and the community;
- strategies for preventing sexual harassment; and
- strategies for preventing gender discrimination.
- In addition to training, the college will also take steps to create a culture of respect and inclusion.
- This includes promoting respectful communication, addressing stereotypes and biases, and encouraging open and honest dialogue about issues related to gender and sexuality.
- The college will also provide resources and support services to individuals who have experienced sexual harassment and gender discrimination.

REPORTING SEXUAL HARASSMENT AND GENDER DISCRIMINATION

We encourage all members of our community to report incidents of sexual harassment/ gender discrimination. Reports can be made to any staff member or faculty member, and will be treated with sensitivity and respect. Complaints can also be made anonymously if desired.

COMPLAINT PROCEDURE

- **Who can file a complaint**: Any student, faculty member or personnel from the college administrative staff, who believes that they have been the victim of sexual harassment or gender discrimination is encouraged to report the incident.
- **To Whom:** A complaint can be addressed to either the POSH Committee or any individual member of the POSH Committee.
- **To Whom:** A complaint can be addressed to either the POSH Committee or any individual member of the Post Committee.
- **Confidentiality:** All complaints of sexual harassment and gender discrimination will be handled in a confidential manner to the extent possible. All members of the Committee, including the coordinator, will take all necessary steps to protect the confidentiality of the complainant and the respondent.
- **Protection of Complainant:** The college will also take steps to ensure that the complainant is protected from retaliation or further harassment.

REMEDIES

The college takes allegations of gender discrimination seriously and will take appropriate action against individuals who engage in such behavior.

- Upon receipt of a complaint, the college will initiate an investigation into the incident. The investigation will be conducted by a complaints committee, which will be composed of three members. The committee will be trained in the procedures for handling complaints of gender discrimination and will be independent of the parties involved in the complaint.
- The investigation will be conducted in a prompt and confidential manner. The complainant and the accused will have an opportunity to present evidence and witnesses to the committee. The committee will make a determination as to whether an offence has been committed based on a preponderance of the evidence. If the committee determines that an offence has occurred, it will recommend appropriate action to the College. Sanctions for Sexual Harassment/Gender Discrimination.

SANCTIONS FOR SEXUAL HARASSMENT

Gender Discrimination Sanctions for gender discrimination may include:
- Counseling
- Disciplinary action
- Termination of employment
- Expulsion from the college

Our college is committed to providing a safe and inclusive environment for all students, faculty, and staff. This policy is intended to prevent sexual harassment and gender discrimination and to ensure that all members of the college community are treated with respect. In addition to the above, the college will take the following steps to prevent sexual harassment and gender discrimination:

Create a culture of respect and inclusion. The college will promote a culture of respect and inclusion by providing training on sexual harassment and gender discrimination to all

members of the college community. The college will also create opportunities for dialogue and discussion on these issues.

Provide resources for victims of sexual harassment and gender discrimination. The college will provide resources for victims of sexual harassment and gender discrimination, including counselling, support groups, and legal assistance.

Hold perpetrators accountable. The college will hold perpetrators of sexual harassment and gender discrimination accountable, up to and including expulsion from the college. The college is committed to creating a safe and inclusive environment for all.

MENTAL HEALTH COUNSELLING

A counseling cell is a service offered by businesses or institutions to help people who are going through emotional, psychological, or personal challenges. Typically, experienced counsellors who are able to offer confidant support and advice to assist people manage with a range of obstacles, such as stress, anxiety, depression, interpersonal troubles, scholastic difficulties, and job worries, work in these cells. Challenges and complexities are part of contemporary society. Through expert advice and counselling programmes, the Counselling Cell hopes to equip students with the tools they need to successfully navigate these issues. with the aim of addressing and assisting the student community's emotional and psychological problems. With assistance from a team of staff members, the principal, and a student counselor, government college Sanjauli will establish the "Counselling Cell" in the college grounds. Each student's individual potential, mental health issues, stress and anxiety, which is both inherent and hidden, is the main emphasis of this program.

Key Functions of Mental Health Counselling

- To provide personalised counselling to students in accordance with their needs.
- To boost the self-esteem of pupils who are less capable, slower learners, or physically challenged.
- To assist pupils in getting over exam stress, anxiety, or phobia.
- To let the parents know about the student's psychological challenges.
- To assist kids in finding solutions to their psychological, educational, social, and personal issues.
- To aid students in developing a self-awareness of their interests, skills, aptitude, passion, and possibilities.
- To raise awareness, get ready, and inspire others to write success stories and figure out strategies for overcoming obstacles in life
- To undertake a Counselling Skills Training Programme for Professors and staff.

Objectives:

- To promote students' psychological well-being by ongoing assistance and advice tailored to their specific needs.
- To assist pupils in avoiding negative thinking and mending small emotional wounds.
- To assist students in understanding and accepting themselves "as they are" via individual and group therapy.
- To assist students in recognising their individual potentials and talents in order to attain academic goals, social and personality development, adjustment concerns, and professional ambitions.
- To enhance healthy relationships, increase listening skills, empathy development, and interpersonal abilities.
- Through psycho education programmes, to teach numerous psychological issues and good living practices.
- To keep counselling interventions secret unless the student is assessed to be in danger of personal injury or of causing harm to themselves or others. In such cases, the necessary individuals/agencies can be contacted.

OUR POLICY FOR MAINTAINING A GREEN CAMPUS

Govt. College Sanjauli, Shimla-6 recognizes the importance of protecting the environment and promoting sustainable practices. In line with this, the college is committed to implementing policies and practices that contribute to a healthy environment and a green campus. This policy document outlines the strategies and actions that the college will undertake to achieve these objectives.

Objectives:

The objectives of the college's Environment and Green Campus policy are to:

- Reduce the college's carbon footprint by implementing sustainable practices and reducing energy consumption
- Promote waste reduction and recycling to minimize the college's environmental impact.
- Increase awareness among students, staff, and visitors about environmental issues and the importance of sustainability.
- Preserve the natural resources and biodiversity of the college campus.

Strategies and Actions:

- Energy Efficiency: The College will adopt energy-efficient practices to reduce energy consumption, such as replacing traditional light bulbs with LED bulbs, and using energy-efficient appliances.
- Water Conservation: The College will promote water conservation by implementing practices such as installing low-flow toilets and faucets, using drought-resistant plants in landscaping, and reducing water waste through regular maintenance and repair.
- Waste Reduction and Recycling: The College will implement waste reduction and recycling practices such as segregating waste into recyclable and non-recyclable categories, composting organic waste, and ensuring proper disposal of hazardous waste.
- Sustainable Transportation: The College will promote sustainable transportation by encouraging the use of public transport, cycling, and walking among students, staff, and visitors. The college will also provide parking facilities for bicycles and promote carpooling.
- Green Campus: The College will maintain a green campus by planting trees and other vegetation, promoting biodiversity, and using environmentally friendly landscaping practices.
- Awareness and Education: The College will raise awareness among students, staff, and visitors about environmental issues and the importance of sustainability through various initiatives such as workshops, seminars, and campaigns.

Monitoring and Evaluation:

The college will regularly monitor and evaluate its environmental performance to ensure that it is meeting its objectives and targets.

Implementation and Review:

The Environment and Green Campus policy will be implemented by a dedicated committee comprising of members from the college administration, faculty, and student body. The committee will regularly review and update the policy to ensure that it remains relevant and effective.

Govt. College Shimla-6 is committed to promoting environmental sustainability and implementing green practices on its campus. By adopting this policy, the college aims to reduce its environmental impact, increase awareness among stakeholders, and preserve the natural resources and biodiversity of its campus.

HOSTEL

The hostel is located near the college. The college hostel has accommodation for 140male students of SC/ST category only. Number of seats available for fresh admission in the hostel will depend upon the availability of vacant rooms. The Hostel provides mess facility throughout the session which is compulsory for resident students. The principal reserves all the rights to admit students to the college hostel.

The students who apply for hostel accommodation must adhere to the following rules and instructions:

1. A student can apply for the hostel accommodation after his admission in the college.
2. Admission forms for hostel accommodation will be available on the College website link.
3. No student will be accommodated in the hostel, if his parents do not turn up at the time of admission to the hostel.
4. The recommendation of the warden is necessary for admission to the hostel.
5. A student who fails in more than one course in the last declared result shall not be re-admitted to the college hostel.
6. The room will be allotted on the date notified by the authorities.
7. The residents of the hostel are not permitted to change the room allotted to them without prior permission of the warden.
8. Fresh admission to the hostel will have to be sought in every academic year.
9. Every boarder shall have to abide by the time-schedule for the hostel as laid down from time to time.
10. No guest can stay in the hostel.
11. The general discipline requirements of the College shall be applicable to boarders as well.
12. Any other rules and regulations as may be deemed necessary by the principal according to the circumstances are to be observed by the resident scholars.
13. All the rules for the hostel students as mentioned in chapter XXVIII of the H.P.U. Ordinance are applicable in toto.
14. Hostellers will have to vacate the hostel within three days after the annual examinations.

One-time fees will be charged at the time of admission:
Hostel Fee and Funds (Non-refundable) Rs. 17270/-
Hostel Security (Refundable)   Rs. 2000/-
Mess Security (Refundable)   Rs. 3000/-

FEES ARE SUBJECT TO CHANGE.   IF THE FEES ARE REVISED, THE STUDENTS WILL HAVE TO PAY THE REVISED FEES.

Annual Charges			Monthly Charges	
Admission fee	150		Electricity	400
Utensil fund	120		Water charges	350
Furniture Charges	150		Common Room	10
Identity Card	20		Room rent per seat	100
Miscellaneous Charges	100		News paper	10
First Aid	50		Maintenance	200
			Sweeper	200
			Clerical, Attendance	20
			Student Welfare Fund	100

Dining in the Mess is compulsory for all the students during their stay in the Hostel.

IMPORTANT INSTRUCTIONS
General Instructions

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. It is mandatory for every student to wear **College Blazer on every Tuesdays and Fridays**. Apart from these days, it would be mandatory to wear college blazers for any representation of the college in Inter University/ Inter College Events and festivals. The students are expected to wear college blazers for participating in college functions.
3. Any act performed by the student that amounts to indiscipline will be dealt with strictly.
4. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day, and do the needful accordingly.
5. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kind of activities; otherwise, they would face strict legal action.
6. Any gender-based remark directed at any individual will invite punitive action.
7. Scribbling/writing anything on the black-board, on furniture and walls etc. is a part of indiscipline.
8. Removing or causing damage to the furniture or window panes, plucking flowers, removing notices, etc. is also a breach of discipline.
9. The following acts also tantamount to indiscipline: holding any meeting/function/party and photography in the premises of the College without prior permission of the principal.
10. Students should not tamper with the electrical fittings, water fittings etc. in the class-rooms, hostel and in the College campus.
11. Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
12. The use of cell phone is strictly prohibited inside the classrooms and any breach of conduct will result in the confiscation of the cell phone.
13. Displaying of banners, posters or notices apart from the designated spaces provided by the college authorities is strictly prohibited.
14. Every student of the college will have to visit the library at least 5 times a month physically and access the N-List website at least twice a month, failing which, fine will be imposed.

Leave rules

1. It is compulsory for all the students to get their leave sanctioned before proceeding on any kind of leave.
2. For leave on medical grounds, the student will be required to submit a medical certificate in case the leave is for more than a week's duration.
3. Leave up to one week will be sanctioned by the concerned committee. For leave extending more than one week's duration, the student shall have to apply to the principal.
4. A student will not be allowed to avail more than 10 days leave during the entire academic session, except under exceptional circumstances.
5. If a student is regularly skipping classes or does not submit assignments, his/her name will be struck off from the rolls of the College.
6. Even if a student is on leave, he/she will have to deposit his/her fee as per the scheduled dates decided by the College.

7. The students can seek re-admission twice during the session. First re-admission will be allowed within three days after the name is struck off after paying a fine of Rs. 100/- and a fine of Rs. 200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

Identity card:

1. Identity card is the most important document of the college student, because it is the only identification for anyone to establish that one is a student of the college. A student must always carry his/her identity card in the college. **Students without Identity cards are deemed as outsiders.**
2. Any transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library, collection/inspection of documents; one has to produce one's Identity card in order to establish one's identity.
3. Students are not permitted to replace the photograph pasted on the Identity card for any reason whatsoever.
4. If Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued.
5. In event of inspection of Identity card during surprise check or for any other reason, if the student is unable to produce the Identity card, he/she will be handed over to the police or as the situation may demand.
6. In case, the Identity card gets misplaced, misused by anti-social elements the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/her identity card in safe custody.
7. All the students are directed to collect their identity cards and complete the formalities related to their identity cards within one week of admission.
8. Forging signatures of the Teachers is a very serious offence. Offenders will be severely punished / fined upto ₹1000/-.

ADMISSION COMMITTEES FOR THE SESSION 2025-26

DS: Mr. Deepak Kaprate   **DSW**: Mrs. Himani Saxena   **Bursar**: Dr. Madan Shandil

Dean Science:	Dr. Minakshi Sharma	**BBA Coordinator:**	Dr. Rakesh Sharma
Dean Arts:	Dr. Madan Shandil	**BCA Coordinator:**	Dr. Shiwani Khatri
Dean Commerce:	Dr. Rajender Singh	**PGDCA Coordinator:**	Mrs. Himani Saxena
IQAC Coordinator:	Mr. Vikram Bhardwaj	**B. Voc Nodal Officer:**	Mr. Deepak Kaprate
DBT Star College Scheme Co-Ordinator: Dr. Kirti Singha			

Committee(s) for Online & Offline Admission

Committee	Convener	Members
Overall Admission Monitoring Committee	Mr. Deepak Kaprate	1. Mrs. Himani Saxena 2. Dr. Madan Shandil 3. Dr. Rakesh Sharma 4. Dr. Minakshi Sharma 5. Mr. Surinder Chauhan 6. Mr. Muneet Lakhanpal

Faculty of Arts (BA I)	Mr. Vikram Bhardwaj	1. Dr. Vinod Kumar 2. Mr. Prashant Thakur 3. Dr. Ravinder Kumar 4. Dr. Chander Verma 5. Dr. Om Prakash 6. Dr. Saroj Devi 7. Dr. Harsh Bhardwaj 8. Dr. Adarsh Sharma 9. Mr. Abhishek Thakur 10. Mr. Sat Paul 11. Dr. Satish Sharma 12. Sh. Sandesh Kumar 13. Mr. Akshay Azad 14. Mrs. Kreety Thakur 15. Mr. Lakhbeer Singh 16. Sh. Hem Chand Sharma 17. Sh. M.R. Dhanta 18. Smt. Sunita Thakur
Faculty of Arts (BA II)	Dr. Shiwani Khatri	1. Dr. Harsh Vardhan S. Khimta 2. Mrs. Anupama Chaudhary 3. Dr. Dinesh Kumari Negi 4. Dr. Aditya Singh Dulta 5. Mrs. Giano Devi
Faculty of Arts (BA III)	Dr. Rakesh Sharma	1. Mrs. Mona Sharma 2. Dr. Poonam Chandel 3. Dr. Poonama Verma 4. Mr. Arun Kumar 5. Sh. Laj Pat Rai
B.Sc. 1st Year (Physical Science)	Mrs. Rita Chandel	1. Dr. Yogesh Sood 2. Dr. Girish Kapoor 3. Dr. Anjana Sharma 4. Dr. Shikha Chandel 5. Sh. Rajinder Singh 6. Sh. Virender Singh
B.Sc. 1st Year (Life Science)	Mrs. Deepti Gupta	1. Dr. Shweta Sharma 2. Mr. Narender Singh 3. Dr. Susheel Sharma 4. Dr. Laxmi Versain 5. Dr. Sarla Thakur
B.Sc. 2nd & 3rd Year Committee	Dr. Kirti Singha	1. Mrs. Shalu Chauhan 2. Dr. Poonam Sharma 3. Mr. Surinder Chauhan 4. Mr. Dev Dutt
Commerce 1st 2nd and 3rd Year	Dr. Rajender Singh	1. Dr. Anupam Verma 2. Dr. Reena Thakur
B.Voc. 1st, 3rd, & 5th Semester Committee	Mr. Pankaj Verma	1. Mrs. Surbhi Sharma 2. Mr. Umesh Singh Rana 3. Mrs. Uma Kanwar 4. Mr. Suraj Jamalta 5. Mrs. Pinky

Annual Committees for Session 2025-26

S. No.	Committee	Convener	Members
1	Advisory Committee	Mr. Deepak Kaprate	1. Mrs. Himani Saxena 2. Dr. Madan Shandil 3. Mr. Vikram Bhardwaj 4. Dr. Rakesh Sharma 5. Dr. Minakshi Sharma 6. Dr. Shiwani Khatri 7. Mr. Anil Kumar
2	IQAC/RUSA Cell	Mr. Vikram Bhardwaj	1. Dr. Kirti Singha 2. Mrs. Mona Sharma 3. Dr. Aditya Singh Dulta 4. Dr. Poonama Verma 5. Dr. Anupam Verma 6. Dr. Laxmi Versain 7. Mr. Akshay Azad 8. Mrs. Priyanka Chauhan 9. Mrs. Pratiksha Chauhan
3	SC/ST/OBC/Religious minorities Redressal and Development Cell	Dr. Madan Shandil	1. Dr. Vinod Kumar 2. Dr. Rajender Singh 3. Dr. Dinesh Kumari Negi 4. Dr. Shushil Kumar 5 Dr. Laxmi Versain 6. Dr. Reena Thakur
4	Students' Redressal (Academic)&Welfare Committee	Dr. Shalu Chauhan	1. Dr. Girish Kapoor 2. Mrs. Mona Sharma 3. Dr. Rajender Singh 4. Dr. Sushil Sharma 5. Mr. Arun Kumar 6. Dr. Adarsh Sharma 7. Dr. Sarla Thakur
5	General Purchase Committee	Dr. Madal Shandil	1. Mr. Yogesh Sood 2. Mr. Prashant Thakur 3. Dr. Rajender Singh 4. Dr. Sushil Sharma 5. Dr. Saroj Devi 6. Dr. Satish Sharma

6	Prospectus Committee	Dr. Rakesh Sharma	1. Dr. Shiwani Khatri 2. Dr. Harsh Bhardwaj 3. Dr. Aditya Singh Dulta 4. Dr. Poonama Verma 5. Dr. Anupam Verma 6. Mr. Pankaj Verma
7	General Discipline & Anti-Ragging Committee	Mr. Deepak Kaprate	1. Mrs. Himani Saxena 2. Dr. Madan Shandil 3. Mr. Vikram Bhardwaj 4. Dr. Vinod Kumar 5. Dr. Harsh Vardhan Singh 6. Mrs. Anupama Chaudhary 7. Mrs. Rita Chandel 8. Dr. Girish Kapoor 9. Sh. Prashant Thakur 10. Dr. Ravinder Kumar 11. Mr. Surinder Chauhan 12. Mr. Chander Verma 13. Mr. Narender Singh 14. Dr. Poonama Verma 15. Mr. Abhishek Thakur 16. Dr. Om Prakash Kaul 17. Dr. Laxmi Versain 18. Dr. Satish Sharma 19. Mr. Sandesh Kalta 20. Mr. Lakhbeer Singh 21. Mr. Pankaj Verma 22. Mr. Muneet Lakhnapal 23. Dr. Anita Sharma 24. Mr. Umesh Rana
8	Building Fund & Maintenance Committee	Dr. Madan Shandil	1. Dr. Vinod Sharma 2. Dr. Prashant Thakur 3. Dr. Rajender Singh 4. Dr. Satish Sharma 5. Mr. Anil Kumar 6. Mr. Amar Sharma 7. Mr. Manoj Kumar Sharma

9	Scholarship Committee	Mr. Vikram Bhardwaj	1. Dr. Yogesh Sood 2. Dr. Girish Kapoor 3. Mr. Surender Chauhan 4. Dr. Poonam Sharma 5. Mr. Abhishek Thakur 6. Mr. Sandesh Kalta 7. Dr. Adarsh Sharma 8. Dr. Reena Thakur 9. Mr. Akshay Azad 10. Mr. Lakhbeer
10	AISHE	Mr. Surender Chauhan	1. Mr. Akshay Azad 2. Mr. Muneet Lakhanpal 3. Mr. Rohit
11	House Examination Committee	Dr. Rakesh Sharma	1. Dr. Yogesh Sood 2. Mrs. Anupama Chaudhary 3. Dr. Chander Verma 4. Dr. Aditya Singh Dulta 5. Dr. Poonama Verma 6. Mr. Harsh Bhardwaj 7. Mr. Arun Kumar
12	Campus Development, Beautification & Sanitization Committee	Mrs. Deepti Gupta	1. Ms. Mona Sharma 2. Ms. Poonam Chandel 3. Dr. Anjana Sharma 4. Dr. Poonam Sharma 5. Dr. Reena Thakur 6. Mr. Lakhbeer 7. Dr. Shikha Chandel 8. Dr. Sarla Thakur
13	Internal Complaint(s) Committee	Dr. Meenakshi Sharma	1. Dr. Deepti Gupta 2. Dr. Rita Chandel 3. Dr. Girish Kapoor 4. Dr. Poonam Sharma 5. Dr. Poonama Verma 6. Dr. Reena Thakur 7. Smt. Kanta Devi
14	Stage Comparing Committee	Mrs. Mona Sharma	1. Dr. Aditya Dulta 2. Dr. Anupam Verma 3. Dr. Saroj Negi 4. Dr. Shikha Chandel

15	UGC Compliance Committee/NEP	Mr. Vikram Bhardwaj	1. Dr. Harsh Vardhan Singh Khimta 2. Dr. Kriti Singha 3. Dr. Aditya Singh Dulta 4. Dr. Poonama Verma 5. Dr. Sushil Sharma 6. Dr. Anupam Verma 7. Dr. Saroj Devi 8. Mr. Anil Thakur
16	Timetable Committee	Dr. Rakesh Sharma	1. Dr. Shweta Sharma 2. Dr. Girish Kapoor 3. Dr. Aditya Singh Dulta 4. Dr. Anupam Verma 5. Mr. Dr. Laxmi Versain 6. Dr. Arun Kumar 7. Mr. Akshay Azad 8. Mr. Muneet Lakhanpal
17	Canteen Committee	Mrs. Anupama Chaudhary	1. Dr. Shweta Sharma 2. Dr. Girish Kapoor 3. Dr. Dinesh Kumari Negi 4. Dr. Anjana Sharma 5. Mr. Narender Singh 6. Mr. Abhishek Thakur 7. Dr. Om Prakash Kaul
18	Library Committee	Dr. Ravinder Kumar	1. Dr. Dinesh Kumar Negi 2. Dr. Poonam Chandel 3. Dr. Poonama Verma 4. Dr. Laxmi Versain 5. Mr. Arun Kumar 6. Mr. Sat Paul 7. Mr. Akshay Azad 8. Dr. Shikha Chandel 9. Dr. Sarla Thakur
19	Career Counseling, Guidance & Placement Cell	Dr. Meenakshi Sharma (Nodal Officer)	1. HOD's of all Departments 2. Dr. Girish Kapoor 3. Dr. Rajender Singh 4. Dr. Chander Verma 5. Dr. Sushil Sharma 6. Dr. Saroj Devi

20	Committee for Add-on Courses	Dr. Anupam Verma	1. Mr. Abhishek Thakur 2. Dr. Laxmi Versain 3. Mr. Lakhbeer Singh 4. Dr. Shikha Chandel
21	Hostel Committee	Dr. Vinod Kumar	1. Dr. Kirti Singha 2. Mr. Prashant Thakur 3. Mr. Surender Chauhan 4. Dr. Ravinder Kumar 5. Dr. Anjana Sharma 6. Mr. Narender Singh 7. Dr. Om Prakash Kaul 8. Dr. Dr. Laxmi Versain 9. Dr. Aadarsh Sharma 10. Mr. Akshay 11. Mr. Lakhbeer 12. Mr. Anil Kumar (Supdt.) 13. Mr. Amar Sharma 14. Mr. Lajpat Sharma
22	Bus Pass & Attestation Committee	Dr. Ravinder Kumar	1. Dr. Poonam Chandel 2. Dr. Dinesh Kumari Negi 3. Dr. Anjana Sharma 4. Mr. Chander Verma 5. Mr. Abhishek Thakur 6. Dr. Dr. Laxmi Versain 7. Mr. Arun Kumar 8. Dr. Reena Thakur 9. Dr. Satish Sharma
23	Women Cell (Harassment, Grievances &Redressal)	Dr. Shiwani Khatri	1. Dr. Kirti Singha 2. Dr. Shalu Dulta 3. Mrs. Rita Chandel 4. Mrs. Mona Sharma 5. Dr. Poonam Sharma 6. Dr. Dinesh Negi 7. Dr. Saroj Devi 8. Dr. Adarsh Sharma 9. Dr. Reena Thakur 10. Mrs. Kreety Thakur 11. Ms. Vidushi

24	Anti-drug Squad & Anti-cybercrime committee	Dr. Girish Kapoor	1. Mrs. Anupama Chaudhary 2. Dr. Ravinder Kumar 3. Dr. Sushil Sharma 4. Dr. Reena Thakur 5. Mr. Sandesh Kumar 6. Dr. Adarsh Sharma 7. Dr. Shikha Chandel 8. Dr. Sarla Thakur
25	CSCA Elections	Mr. Deepak Kaprate	1. Dr. Vinod Kumar 2. Dr. Surender Chauhan 3. Mr. Chander Verma 4. Dr. Sushil Sharma 5. Dr. Reena Thakur 6. Mr. Sandesh Kumar 7. Dr. Satish Sharma
26	Research & Incubation Cell	Dr. Harsh Vardhan Singh Khimta	1. Dr. Kirti Singha 2. Dr. Shalu Dulta 3. Dr. Anajana Sharma 4. Mr. Narender Singh 5. Dr. Saroj Devi 6. Dr. Adarsh Sharma 7. Mr. Akshay Azad
7	Star College Scheme Committee	Dr. Kirti Singha	1. Mrs. Deepti Gupta 2. Mrs. Shalu Chauhan 3. Dr. Yogesh Sood 4. Dr. Shweta Sharma 5. Mrs. Rita Chandel 6. Dr. Girish Kapoor 7. Mr. Surender Chauhan 8. Dr. Anjana Sharma 9. Dr. Poonam Sharma 10. Dr. Sushil Sharma 11. Mr. Dr. Laxmi Versain 12. Mr. Lakhbeer Singh 13. Dr. Shikha Chandel 14. Dr. Sarla Thakur
28	Annual Report Writing Committee	Dr. Shiwani Khatri	1. Dr. Harsh Vardhan Singh Khimta 2. Dr. Anupam Verma

29	Estate Committee	Dr. Rajender Singh	1. Dr. Anjana Sharma 2. Mr. Abhishek Thakur 3. Dr. Sushil Sharma 4. Dr. Reena Thakur 5. Mr. Anil Thakur
30	College Magazine Committee	Editor-in-Chief English Section Chronicle Section Hindi Section Sanskrit Section Planning Forum Pahari Section Science Section Commerce Section Computer Section	1. Dr. Harsh Vardhan Khimta 2. Mrs. Anupama Chaudhry 3. Dr. Harsh Bhardwaj 4. Mr. Sat Paul 5. Dr. Rakesh Sharma 6. Dr. Madan Shandil 7. Mr. Arun Kumar 8. Dr. Shushil Sharma 9. Dr. Rajender Singh 10. Mr. Surender Chauhan
31	Press & Photography Committee	Dr. Harsh Bhardwaj & Dr. Sandesh Kalta	1. Mr. Sat Paul 2. Mr. Arun Kumar 3. Mr. Lakhbeer Singh 4. Mr. Ashok Kumar
32	Sports & Cultural Committee	Dr. Vinod Kumar	1. Dr. Shweta Sharma 2. Mr. Surinder Chauhan 3. Mr. Sat Paul 4. Dr. Satish Sharma 5. Dr. Om Prakash Kaul 6. Mr. Lakhbeer Singh 7. Mr. Akshay Azad 8. Mrs. Kreety Thakur 9. Mr. Muneet Lakhanpal 10. Ms. Vidushi
33	Counselling Cell	Dr. Shiwani Khatri	1. Mrs. Anupama Chaudhary 2. Mr. Akshay Azad
34	Red-Cross & First-Aid Committee	Mrs. Anupama Chaudhary	1. Dr. Ravinder Kumar 2. Dr. Poonam Chandel 3. Dr. Poonam Sharma 4. Dr. Reena Thakur 5. Mrs. Kreety Thakur 6. Ms. Komal sharma 7. Dr. Razal Panta 8. Ms. Sakshi

35	Educational Tour & Excursion Committee	Mr. Prashant Thakur	1. Dr. Chander Verma 2. Mr. Abhishek Thakur 3. Dr. Reena Thakur 4. Mr. Sandesh Kumar 5. Mrs. Kreety Thakur 6. Mr. Ashok Kumar
36	Disaster Management Committee	Mrs. Mona Sharma	1. Mr. Narender Singh 2. Mr. Abhishek Thakur 3. Mr. Dr. Laxmi Versain 4. Mr. Sandesh Kumar 5. Dr. Satish Sharma
37	Reception Committee	Mr. Deepak Kaprate	1. Mrs. Himani Saxena 2. Dr. Madan Shandil 3. Mr. Vikram Bhardwaj 4. Dr. Rakesh Sharma 5. Dr. Minakshi Sharma 6. Dr. Shiwani Khatri 7. Mr. Anil Kumar
38	Invitation Committee	Dr. Minakshi Sharma	1. Dr. Yogesh Sood 2. Sh. Prashant Thakur 3. Dr. Chander Verma 4. Dr. Om Prakash Kaul 5. Dr. Saroj Devi 6. Dr. Satish Sharma 7. Harsh Bhardwaj 8. Dr. Anita Sharma 9. Ms. Pratiksha 10. Ms. Priyanka 11. Mr. Manoj Kumar Sharma 12. Mr. Umesh Singh Rana
38 (a)	Equal Opportunity Cell	Mr. Vikram Bhardwaj	1. Dr. Shalu Dulta 2. Dr. Shweta Sharma 3. Dr. Mona sharma 4. Mr. Narender Singh 5. Mr. Akshay Azad

39	Stage Decoration & Seating Committee	Dr. Shweta Sharma	1. Dr. Anjana Sharma 2. Mr. Abhishek Thakur 3. Dr. Om Prakash 4. Mr. Sandesh Kumar 5. Dr. Adarsh Sharma 6. Dr. Satish Sharma 7. Dr. Shikha Chandel 8. Dr. Sarla Thakur 9. Mr. Lakhbeer 10. Mrs. Pratiksha Chauhan 11. Mrs. Priyanka Chauhan 12. Mrs. Sheetal Chauhan
40	Refreshment Committee	Mrs. Shalu Chauhan	1. Mrs. Anupama Chaudhary 2. Mrs. Rita Chandel 3. Dr. Poonam Chandel 4. Dr. Dinesh Kumari Negi 5. Dr. Anjana Sharma 6. Dr. Poonama Verma 7. Dr. Poonam Sharma 8. Mr. Abhishek Thakur 9. Mr. Sat Paul 10. Mr. Shubham Chaudhery 11. Dr. Reena Thakur 12. Dr. Adarsh Sharma 13. Dr. Satish Sharma 14. Mr. Akshay 15. Mrs. Kreety Thakur 16. Dr. Shikha Chandel 17. Dr. Sarla Thakur 18. Mr. Pankaj Verma 19. Miss. Sakshi 20. Dr. Razal Panta 21. Miss. Komal Sharma 22. Mrs. Anita Verma 23. Mrs. Pinky 24. Ms. Uma Kanwar
41	Youth Festival Committee (Group I)	Dr. Shiwani Khatri	1. Mrs. Deepti Gupta 2. Dr. Kirti Singha 3. Mrs. Anupama Choudhary 4. Dr. Aditya Singh Dulta 5. Dr. Dinesh Kumari Negi 6. Dr. Anupam 7. Mr. Abhishek Thakur 8. Mr. Lakhbeer

42	Group II (Music)	Dr. Vinod Kumar	1. Dr. Poonam Sharma 2. Dr. Om Prakash Kaul 3. Dr. Shikha Chandel 4. Mrs. Surbhi Sharma 5. Ms. Pinky
43	Group III (Dance)	Dr. Poonam Chandel	1. Dr. Om Prakash Kaul 2. Mr. Sat Paul 3. Mr. Arun Kumar 4. Mr. Akshay 5. Dr. Sarla Thakur 6. Mr. Umesh Rana 7. Mrs. Uma Kanwar
44	Group IV (Theatre)	Mrs. Mona Sharma	1. Dr. Rajender Singh 2. Dr. Saroj Devi 3. Dr. Shikha Chandel 4. Mr. Suraj Jamalta 5. Mr. Pankaj Verma 6. Ms. Sheetal Chauhan
45	IPR Cell	Mrs. Deepti Gupta	1. Dr. Kirti Singha 2. Dr. Shushil Sharma 3. Dr. Shikha Chandel 4. Dr. Sarla Thakur
46	Disability Cell	Dr. Yogesh Sood	1. Dr. Saroj Devi 2. Dr. Adarsh Sharma 3. Mr. Arun Kumar 4. Smt. SunitaThakur 5. Mr. Mukul Jistu
47	Sahitya Parishad	Dr. Rakesh Sharma	1. Dr. Aditya Singh Dulta 2. Dr. Dinesh Negi 3. Mr. Sat Paul 4. Mr. Arun Kumar
48	Theatre & Stage Club	Dr. HarshVardhan Khimta	1. Dr. Harsh Bhardhwaj 2. Dr. Saroj Devi 3. Mr. Akshay
49	Book Club	Mr. Harsh Bhardwaj	1. Mr. Sat Paul 2. Mr. Arun 3. Dr. Razal 4. Ms. Komal
50	Photography Club	Mr. Dr. Laxmi Versain	1. Mr. Lakhbeer Singh
51	Film Readers Club	Dr. Chander Verma	1. Mr. Sandesh Kumar 2. Mr. Aksay Azad
52	Social Outreach Club/ (जजजी जजषा Cell)	Dr. Poonama Verma	1. Dr. Anupam Verma 2. Dr. Reena Thakur

53	Red-Ribbon Club	Dr Anjana Sharma	1. Dr. Dinesh Kumari Negi 2. Dr. Poonama Verma 3. Dr. Saroj Negi 4. Mr. Akshay Azad 5. Dr. Shikha Chandel 6. Dr. Sarla Thakur 7. Ms. Pratiksha 8. Ms. Priyanka
54	Nature / Eco-Club	Mrs. Deepti Gupta	1. Mrs. Mona Sharma 2. Dr. Yogesh Sood 3. Dr. Shikha Chandel 4. Dr. Sushil Sharma
55	Young Speakers' Club	Mr. Abhishek Thakur	1. Mr. Arun Kumar 2. Mrs. Kreety Thakur
56	Adventure Club	Mrs. Deepti Gupta	1. Mr. Narender Singh 2. Mr. Sandesh Kumar 3. Dr. Adarsh
57	Road Safety Club	Dr. Madan Lal Shandil	1. Mr. Prashant Thakur 2. Dr. Poonam Chandel 3. Dr. Saroj Devi 4. Dr. Anupam Verma 5. Dr. Reena Thakur 6. Dr. Adarsh Sharma
58	Rotract Club	Mrs. Rita Chandel	1. Dr. Mona Sharma 2. Dr. Poonam Chandel 3. Mr. Lakhbeer Singh
59	Art Club	Dr. Surender Chauhan	1. Dr Harsh Bhardwaj 2. Mr. Rohit Verma 3. Mr. Mukul Jistu
60	Sports Club	Dr. Satish Sharma	1. Mr. Akshay Azad 2. Mr. Lakhbeer Singh 3. Mr. Muneet Lakhanpal 4. Ms. Vidhushi
61	Rovers & Rangers	Mr. Prashant Thakur	1. Dr. Poonam Chandel
62	NSS	Dr. Anupam Verma	Dr. Poonama Verma
63	NCC	Mr. Vikram Bhardhwaj	
64	Newsletter	Dr. Shiwani Khatri	1. Mrs. Anupama Chaudhary 2. Dr. Aditya Singh Dulta 3. Dr. Harsh Bhardwaj

DECLARATION TO BE SIGNED BY STUDENTS AND PARENTS

I………
…..hereby
undertake as under: -

a. I will not engage in the acts of intimidation, violence or abuse against other students, employees, staff and faculty members of the college. I will show sincere, decent and cordial attitude towards my classmates, students of other programs, staff, faculty and other employees of the college.
b. I will not loiter in the campus.
c. I will not do smoking, chewing pan, pan-masala, gutka, gambling and consumption of alcoholic drinks and will not use hallucinogenic drugs and other illegal substances or have possession of such substances anywhere in the college campus.
d. I will not carry any explosive/firearm, and/or weapon inside the college campus.
e. I will not indulge in any prohibited, illegal and unethical, immoral activities inside or outside the Campus, or else, if so, will be liable for punishment as per college ordinance.
f. if I am found involved in activities resulting in direct or indirect loss/damage to the college, the loss will be borne by me.
g. I will follow the dress code for academic and allied activities in the college campus.
h. I will not organize and/or take part in any strike/demonstration without prior permission of college authorities.
i. I will pay due regard to the other students (Boys/Girls) and will not involve myself in any activity which may bring bad name to college, My parents or myself.
j. I agree to observe and abide by all the rules and regulations as amended from time to time in respect of discipline and conduct, dues and related matters in the college/Hostel/Mess.
k. I while staying in the Hostel will not create situation of disturbance of any kind/use of musical instruments including mobiles causing inconvenience to the other students.
l. I also understand that for any destruction or alteration of any kind to Hostel/Mess property, disciplinary action can be taken against me by the college authorities.
m. I have never been involved in any criminal offence and no case is pending against me in any Court of Law.
n. I will not indulge in any activity which tantamount to ragging or sexual harassment of any member of staff or any student.
o. I shall give the exact phone number of my parents and myself. If I give fictious/wrong phone numbers, my admission may be cancelled.

I hereby certify that the information given by me in this form is true to the best of my knowledge   and nothing has been concealed.

Signature of Student
Name of Student …………………………..
Course : B.A. / B.Sc. Medical / B.Sc. Non-Medical / B.Com. / BCA / BBA / B.Voc.- Retail / B. Voc- Hospitality & Tourism / M.A. (Hindi / English / Economics / Pub. Adm.) / PDGCA.
Batch/ Session…………………………………….

By Parents: -
(a) I hereby undertake to make payment of all fee and dues on behalf of my son/daughter/ward.
(b) I take all responsibility for the good behavior of my son/daughter/ward and fully agree with his/her declaration. Should any untoward incident take place resulting in expelling him/her from the college and hostel, I will not claim for the amount for the balance of the period.

Signature of Parent
Name of Parent…………………………….   **Date**…………………

Annual Calendar 2025-26

Date	Month & Year	Date	Month & Year
Jun-25		**Jan-26**	
5	World Environment Day	1	Vacation Begins
7	Eid -ul Juha	13	Lohri
21	International Yoga Day	25	Statehood Day
11	Kabir Jayanti	26	Republic Day
1 to 20	UG Admissions (submission of forms)	**Feb-26**	
Jul-25		5	College reopens after winter break
1	Van Mahotsav	12	Guru Ravidas Jayanti
8	Display of 1st merit list	15	Shivratri
9-12	Fee to be deposited	28	Science Day / Science Faculty Program
13	Display of 2nd merit list	**Mar-26**	
14-15	Fee to be deposited (for 2nd merit list)		
6	Muharram	3	World Wildlife Day
17-19	Orientation of First year students	8	Women's Day
20	Classes commence	Second week	Faculty program for
26	Kargil Diwas		BCA/BBA/BVoc/PGDCA
Aug-25		4	Holi
		27	Farewell Special
5	Club interactions and Mentor-Mentee interaction	21	Eid-ul-Fitar
6	Hiroshima Day (Let's Say NO to War)	26	Rama Navami
27	Ganesh Chaturthi	31	Mahavir Jayanti
12	PTA formation	**Apr-26**	
15	Independence Day		
9	Raksha Bandhan	1ST Week	Final examinations begin
20	Akshay Urja Diwas	14	Vaisakhi & Ambedkar Jayanti
16	Janamastami	15	Himachal Day
29	National Sports Day	**May-26**	
Sep-25			
2	Freshers' Social	1	Buddh Purnima
8	World Literacy Day		
9	Disaster management for all (training and drill)		
14	Hindi Diwas		
19	Social Sciences Faculty Program		
23	NSS Day and blood donation		
Last week	SCA formation (as notified by the university)		
Oct-25			
1	Maha Ashtami & Maha Navami / Swatchata Abhiyan		
2	Gandhi Jayanti		
4	World Animal Day		
10	Inter-faculty/ Inter-departmental Function		
2	Dussehra		
17	Poverty Eradication Day & Valmiki Jayanti		
20	Diwali / World Statistics Day		
29	Diwali Break		
Nov-25			
First week	Faculty of Languages function		
5	Guru Nanak Dev Jayanti		
24	NCC Day		
19-25	World Heritage Week		
26	Constitution Day		
Dec-25			
1	Red Ribbon Day		
8	Commerce Faculty Program		
11-16	House exams		
23	Basant Panchmi		
25	Christmas/ Good Governance Day		

RAGGING: A PUNISHABLE OFFENCE

PROHIBITION OF RAGGING UNDER H.P. EDUCATIONAL INSTITUTIONS ACT

(PROHIBITION OF RAGGING ACT, 2009) defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causesor is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do any act or perform something which such student, will not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years. He/She may be liable to a fine which may extend to Rs. 50,000 or both.

If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall bedismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal form the college.

TOLL FREE UGC HELPLINE NO.
1800-180-180-5522

HelpLine No.

Mr. Deepak Keprate	94182-32123
Dr. Madan Shandil	94187-54700
Mr. Vikram Bhardwaj	94590-00727
Dr. Rakesh Sharma	94184-93376
Dr. Minakshi Sharma	94184-60610
Dr. Shivani Khatri	94184-53299
Dr. Vinod	85806-82606

Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the commonroom.